

FELSTED PARISH COUNCIL

Minutes of the 1142nd meeting held on 4th March 2026 at 6:30 pm in the URC Hall

Present: Councillors Graham Harvey (Chairman), Alec Fox, Richard Freeman, Frances Marshall, John Moore, Madelaine O'Neill, Clive Perrins, Roy Ramm, Richard Silcock (Parish/District) and Daniel Sinclair along with 12 members of the public. Also present was District Councillor John Evans. In attendance: Heather Read (Clerk), Clare Schorah (Assistant Clerk) and Daniel Plunkett (Responsible Finance Officer - RFO).

26/52 **Apologies for Absence**

Apologies had been received from Cllr Hywel Jones and County Councillor Martin Foley.

26/53 **Declarations of Interest**

Cllr Richard Silcock declared a pecuniary interest in Item 26/72 Neighbourhood Plan Review and stated that he would not take part in the discussion of that item.

26/54 **Public Forum**

Car Boot Sale – The PC considered a request on behalf of the Primary School PTA for permission for them to hold a car boot sale on the main playing field one Saturday. The PC agreed that the PTA would need to produce a full proposal and risk assessment for the PC to consider before permission could be given.

26/55 **Minutes of Meeting 1141 held on 4th February 2026**

These Minutes were approved and were signed by the Chairman.

26/56 **Minutes of the Planning Committee meeting held on 17th February 2026**

These Minutes were noted and would be formally approved at the next meeting of the Planning Committee.

26/57 **Matters Arising from the 4th February Council Meeting**

57.1 Unauthorised Sign (Item 26/49.1) – The PC were advised that the “To Let” sign that had been erected without permission on PC owned land at the end of Causeway End Road has been removed by the owner.

57.2 Defibrillators (Item 26/50.3) – The PC were advised that one set of Pads and a Battery Charger has been sourced and ordered by The Clerk. They noted that they have not yet been received.

26/58 **County Councillor Report**

Members noted that a report had not been received from County Councillor Martin Foley although regular updates on Highways issues continue to be received from him.

26/59 **District Councillors Report**

Members noted the [report](#) from the District Councillors which contained information on UDC's Budget for 26/27, the Uttlesford Local Plan, Further Government Planning Changes and also various local Ward Activities.

26/60 **Allotments**

60.1 Stolen Items – The PC were advised of several thefts of lightweight items from various plots / sheds on the allotment gardens. Plot holders were encouraged to report thefts to the police.

60.2 Wildlife Cameras – Proposed by Cllr Graham Harvey, seconded by Cllr Daniel Sinclair the PC unanimously agreed that wildlife cameras will be permitted on individual plots. The use of these will be reviewed by the PC in three months.

60.3 Incinerators – Proposed by Cllr Richard Freeman, seconded by Cllr Clive Perrins the PC unanimously agreed that following the exceptional wet weather allotment holders be allowed to use incinerators on their plots for one additional month (April) for this year only.

60.4 UDC Green Waste Collection Service – The PC noted that this service is now running at

Bannister Green between 8.30am – 9.30am every Sunday morning (see minute 26/38) and that this could be helpful for allotment holders.

26/61 **Correspondence**

Members noted the Correspondence received (see page 7/8) which included information on a subscription service being launched by the training company CouncilWise. The PC agreed that they would not subscribe to them this year but will use them for training purposes as and when required.

26/62 **Finance**

62.1 Payments – Members considered the list of payments on pages 9/10.

(i) Rural Community Council of Essex (RCCE) – The PC unanimously agreed to continue their subscription to the RCCE this year at a cost of £85.80.

(ii) Felsted Community Trust – It was noted that the payment list included a donation of £4344.40 to the Felsted Community Trust to allow it to pay legal conveyancing services for the land transfer of the school car park. It is hoped that once in receipt of sufficient income the Trust may return the funds to the PC by way of matching donations.

(iii) Payments List – Proposed by Cllr Roy Ramm, seconded by Cllr Frances Marshall the payments list was unanimously approved.

62.2 Receipts – Members noted the receipts of £469.50 made up of Felsted Focus Donations £47 and Felsted Focus Advertising £422.50.

62.3 Felsted Toddler Group

(i) Donation – The PC were advised that a cheque has been received from the now defunct Felsted Toddler Group (see minute 26/32.2) for £2912.20. Once this has cleared the bank it will, as requested by the Toddler Group, be ring fenced towards the upkeep of the Main Play Area. The Clerk will write to them expressing the PC's thanks.

(ii) Plaque – The PC noted that the Toddler Group were very involved when the play area was first installed. They agreed that a plaque should be erected at the play area thanking the group for their work in helping to establish the play area.

62.4 Year to Date Budget Review

(i) Year to Date budget comparison – Cllrs noted that the figures on the top half of page 11 showed an estimated actual vs budget deficit for the year end of approximately £15,000. They noted that this includes legal fees that have been incurred for the car park at the Primary School (see minute 26/62.1 (ii)).

(ii) Nature Area income and expenditure – Cllrs noted that the figures on the bottom half of page 11 showed that year to date net expenditure is £8277. The PC were advised that there is approximately 12.5 years remaining of the S106 agreement which equates to an average annual spend of £8930 in the remaining years covered by the S106 agreement.

62.5 Investment Policy – Proposed by Cllr Roy Ramm, seconded by Cllr Frances Marshall, the PC unanimously approved and agreed to adopt the Investment Policy.

62.6 Asset Valuation Policy – Proposed by Cllr Roy Ramm, seconded by Cllr Richard Silcock the PC unanimously approved and agreed to adopt the Asset Valuation Policy.

26/63 **Football Pitch / Muga Hire Fees 26/27 Season**

63.1 Football Pitches

Proposed by Cllr Daniel Sinclair, seconded by Cllr Alec Fox it was unanimously agreed to keep the hire rates for 26/27 the same as for the current season as follows:

i) Under 11's – £300 per team per annum to include occasional use of the MUGA

ii) Adult Teams – £350 per team per annum

iii) MUGA – Hourly rate for hire £25.

63.2 Anti-Social Behaviour – The PC were advised that teams using the football pitches had been overheard using poor language. The Clerk will contact all teams that hire the pitches to remind them that the football pitches are in a public area and that they risk losing the facility if the PC receive complaints about anti-social behaviour.

26/64 **Highways Matters**

64.1 Causeway End Road – The PC were advised of several incidents of dangerous parking in this area. They agreed that much of the parking was due to construction work which has now

moved on.

64.2 Jolly Boys Lane North (JBLN)

(i) Byway – The PC agreed that the lane at the top of JBLN is no longer suitable for vehicles. They noted however that it is classified as a Byway. The Assist. Clerk will investigate changing the status of the lane but advised the PC that it was highly probably that the status of the whole of JBLN would then change. The PC agreed that they could not risk losing the status of JBLN and it going back to a private road. It was agreed to erect signs warning motorists that the byway should not be used as a sat nav route.

(ii) Potholes – The PC noted that the threshold for repairs to potholes on byways is lower than that of regular roads. The potholes on JBLN have been reported multiple times. The Assist. Clerk will chase ECC again.

64.3 Highways Committee Meeting – The PC agreed that the Highways Committee will not meet this month as the ECC Highways Panel is still not running.

64.4 Website – The PC were advised that a Highways Page has been added on to the PC's website. The page advises residents how to report issues direct to ECC and contains contact details and links. The Assist. Clerk was thanked for her work on this.

26/65

Play Areas

65.1 Willows Green

(i) Maintenance Access Gate – The PC were advised that this gate was old and rusty and has now been replaced. It was agreed that the posts will also be replaced in a years time.

(ii) Area under Swings – The PC were advised that the most recent ROSPA report had raised concerns about the size of the surface area under the swings and the wooden edging that surrounds it. The PC agreed that the surface and edging had been there for many years and unanimously agreed to leave it unchanged.

65.2 Main Play Area

(i) Gates to Car Park – The PC were advised that these gates when closed are offset so as to leave a pedestrian walk way through the middle. They noted that this means it is possible for the gates to be opened by force. The PC unanimously agreed to the creation of a pedestrian access in the 2 bar fence to the right of the gate and the laying of a type one pathway. The gates will then in future be able to be chained together preventing them being opened by force. The Clerk will meet with the Village Attendant to discuss.

(ii) Teen Shelter Surface – The PC noted that Cllr Graham Harvey is to meet with a contractor to obtain quotes to repair or replace the surface.

26/66

Proposed Solar Farm – Nothing to update.

26/67

Heritage Signs – The PC were advised that the company who originally made the signs are no longer trading. They agreed that some of the signs may be improved by cleaning. Cllr Graham Harvey will discuss with the Village Attendant. Cllr Richard Silcock advised that as he has the original artwork he will also have a discussion with local printers.

26/68

Sustainable Felsted – The PC noted that Cllr Richard Silcock had arranged an introduction for the Primary School to representatives of Peacock Community Energy (PCE), a non-profit making, community organisation which has evolved out of "Sustainable Uttlesford" and was set up with the support of both UDC and ECC. The PC were advised that PCE's mission is to support local residents and organisations with renewable and low carbon projects.

26/69

Nature Area Update

69.1 Storage – The PC were advised that Anglian Water have confirmed that they are happy for the PC to site a secure container within their locked compound for the storage of machinery and tools. They have confirmed that they will not be looking for any rental.

69.2 Container – The PC noted that Cllr Hywel Jones is working on a business proposal for the rental/purchase of a 20ft container.

69.3 Equipment – The PC were advised that Cllr Hywel Jones is researching the purchase of basic tools and an appropriate flail and scythe mower. It is anticipated that this would enable the PC / Working Group to take over maintenance of the Nature Area. It was noted that this would not be imminent as both training and insurance would need to be put in place.

69.4 Copses – The PC noted that feedback from those who use the Nature Area on the

recently planted three corses has been very positive.

69.5 Brambles – The PC were advised that in line with Essex Wildlife and English Nature recommendations, JCM Services has flailed round the encroaching brambles before nesting season to keep them under control. He has also flailed along the edge of the main paths.

69.6 Hemlock – The PC were advised that Cllr Hywel Jones and Steve Easom have been cutting this back by hand where it is in close proximity to paths and dog walkers.

69.7 Owl Boxes – The PC noted that two new boxes have arrived and will be put up when the ground allows.

69.8 Rubbish Kills Wildlife – The PC were sadly advised that a young buck was found tangled in some old rope and that it had died struggling to escape. They agreed that a litter pick will be held in the Nature Area next autumn when the vegetation dies down.

69.9 Webpage – The PC noted that the Assist. Clerk had arranged a dedicated page for the Nature Area on the PC website. She was thanked for doing this.

69.10 Management Plans – The PC were advised that Cllr Hywel Jones is preparing a two year and five year management plan for the Nature Area. It is anticipated that this will be presented to the PC at their April meeting.

26/70 **Bury Farm Station Road Development** – The PC noted that construction of the new doctors surgery is well under way. They were advised that tenancy terms have been agreed with the John Tasker House practice who are eager to occupy the new Health Centre.

26/71 **Felsted Community Trust (FCT)** – The PC were advised that the Primary School Car Park is now open and that the legal documents passing ownership of the car park to the FCT have been signed. They noted that the main road that was previously regularly blocked with cars at school drop off / pick up times is now clear of parked cars and the traffic is flowing freely.

26/72 **Neighbourhood Plan Review / Update** – The PC were advised that this is now at Regulation 14 which gives the PC an increased status to object to any planning applications that come forward outside of the plan. They noted that the 7 week consultation period concludes on 23rd March after which time the review group will assess comments before the plan progresses to the referendum stage.

26/73 **Local PC's Meeting**

73.1 Designated Group Name – The PC were advised that at a recent meeting of Local Parish Councils it had been agreed that the group would call themselves the “United Parish Councils” and that they would use this name when making any joint representations to UDC / ECC. They noted that participants are seeking the agreement of their individual PC's to the use of this name and to the collaborative working with the other local PCs. Felsted PC acknowledged the benefits of collaborative working and agreed to the use of the group name.

73.2 Anti-Litter Campaign – The PC were advised that the United Parish Councils planned to coordinate an anti-litter campaign. The PC agreed that a parish litter pick be held towards the end of April / beginning of May.

26/74 **UK Power Networks** – The PC noted that this month has seen a series of short power cuts with quick frequency affecting hundreds of properties in Felsted. They noted that Felsted has at least a 50 year history of power outages but that neighbouring parishes do not seem to be affected. The Parish Council will request that a representative from UK Power Networks attends a Parish Council Meeting in order to offer an explanation to the people of Felsted.

26/75 **Chairmans Matters**

75.1 Road Signs – The PC agreed that many of these need cleaning. Cllr Graham Harvey will discuss with the Village Attendant.

75.2 Roadworks – The PC were advised that roadworks from Frenches Green Road to Bartholomew Green have not been completed satisfactorily. County Cllr Martin Foley is to meet with Cllr Graham Harvey to view the area.

75.3 Molehill Green – The PC were advised that a premises is discharging water from its klargester into the road. Cllr Graham Harvey has spoken to the Floods Officer who confirmed those responsible may be served with an injunction.

75.4 Causeway End Flooding – The PC noted that this area has suffered from flooding for many years. The PC agreed that next time the Floods Officer attends Felsted they will be

asked to attend Causeway End Road to advise.

75.5 Stebbing Road – The PC were advised that remediation works have been carried out in this area to alleviate flooding.

26/76 **Clerk's Matters** – None Raised.

26/77 **Planning Applications and Decisions**

77.1 Applications to be Considered at the next Planning Meeting

UTT/26/0385/FUL - Rosemary Cottage Causeway End Road

Construction of new dwelling and new access.

UTT/26/0420/AV - The Chequers Inn Braintree Road

New external signage and lighting.

UTT/26/0249/HHF - Rose Cottage Braintree Road

3.2m x 1.97m garden building.

UTT/26/0442/LB / UTT/26/0441/HHF - Bury Chase Cottage Bury Chase

Proposed alterations to existing rear attached garage and conversion to form part of habitable space with related internal alterations. External alterations to enlarged garden area to form private parking area.

UTT/26/0473/HHF - 1 The Hawthorns

Single storey side extension

77.2 Decisions Received Since Previous Council Meeting

UTT/25/2271/HHF / UTT/25/2272/LB - Argyll House Station Road

Erection of single storey extension to later additions to property. New/replacement of external joinery together with internal alterations within later parts of property and other associated alterations. Removal of detached outbuilding. Landscaping and associated works.

Permission Granted - 6th February 2026

UTT/25/3433/FUL - Land South Of Oak Lea School Road

Proposed erection of three bedroom self-build dwelling with associated operational development

Permission Refused - 13th February 2026 *'The proposal would introduce a sizeable new development to an area of open countryside. The proposal by reason of its sitting, size and scale would have a harmful impact upon the rural character and appearance of the area. The proposal represents an inappropriate form of development within the Rural Area. The proposals would significantly harm the intrinsic character and beauty of the countryside resulting in landscape and visual effects and fail to perform the environmental role of sustainability.*

The proposal would introduce new residential dwellings in the countryside where development is resisted unless it is sustainable and is located where it will enhance or maintain the vitality of rural communities. Local services within the site's environs are limited and thereby future occupiers would need to access facilities and amenities beyond reasonable walking/cycling distance of the site in other settlements to meet their needs. The development in this location would undoubtedly place reliance upon travel by car and would not encourage sustainable transport options to be made. The proposed development would not be a suitable location for housing having regard to the accessibility of services and facilities.'

UTT/25/3377/FUL - Land At Molehill Green Road

Construct a single storey, 3 bedroom self-build residential log cabin.

Permission Refused - 24th February 2026 *'The application site lies outside the defined settlement development limits of any village or town...The proposal would by reason of its introduction of inappropriate built form would amount and contribute to a development that*

would appear dominant and visually intrusive that would have a harmful impact upon the rural character and appearance of the area. The proposals would significantly harm the intrinsic character and beauty of the countryside resulting in landscape and visual effects and failing to perform the environmental role of sustainability. The application site is located to the North-East of Grade II listed building known as 'Lower Rays Farm' and to the North-West of 2no Grade II listed buildings at Willows Farm...Due to proposed replacement dwellings inappropriate size, scale, materials and siting, the proposals would detract from and fail to preserve the setting which is significant in its own rights as well as the experience of the designated heritage asset of the listed building and thereby resulting in less than substantial harm to the setting and significance of the heritage asset. The proposal would introduce a new dwelling in the countryside where development is resisted unless it is sustainable and is located where it will enhance or maintain the vitality of rural communities... The proposed development would not be a suitable location for housing having regard to the accessibility of services and facilities. Due to the rural location, the undeveloped nature of the site and the location within an Amber Zone for risk to Great Crested Newts in particular, there is a real likelihood that protected species and habitats may be present in the site. The application presents no information to convince the authority as to the presence or absence of protected wildlife nor that the development could avoid harm to protected species and their habitats.'

26/78 **Proposals for Future Agenda Items – None received.**

There being no further business the meeting closed at 8.36pm

Next Meetings:

Next Planning Committee Meeting: Tuesday 17th March 26 online at 6.00 pm

Next Council Meeting: Wednesday 1st April 26 in the URC Hall at 6.30 pm

..... 1st April 2026
Chairman

Correspondence List – March 2026

1. UDC:

- a) Recycling and Waste News
- b) Multi-Agency Neighbourhood Roadshow - Monday 1 June, 10am to 3pm – Market Place, Saffron Walden
- c) Online Parish Forum 10th March 7-9pm (circ. to PC 19/2)
- d) Essex Police and Community Safety Partnership Q&A 25th February 6-8pm. Council Chambers / Online (circ. to PC 23/2)

2. ECC:

- a) Essex County Council Elections Thursday 7th May 26 - Residents can register to vote now at <https://www.gov.uk/register-to-vote> and apply for a postal vote at <https://www.gov.uk/government/publications/apply-for-a-postal-vote>
Events are also being held for people who may want to consider running for election to Essex County Council. Residents can contact: elections@essex.gov.uk or complete the [online form](#) to find out more.
- b) Survey on Older and Disabled People's Bus Use in Essex. Open until 2 March 2026 (posted on PC's FB Page)
- c) Essex Climate Action February Newsletter (fwd. to Cllr RS 11/2)
- d) Climate Action Plan 2025–2028 / Annual Report 2024-2025 / Details of Launch Webinar on 23rd February. (fwd. to Cllr RS 11/2)
- e) Local Nature Recovery and Biodiversity Net Gain Webinar 17th March at 7pm. (fwd. to Cllr RS 11/2)
- f) Sustainable Essex Presentation Slides (fwd. to Cllr RS 12/2)
- g) Temp. Closure Evelyn Road due to commence on 16th March 2026 for 3 days. The closure is required to facilitate ECC footway patching works.
- h) Temp. closure of Braintree Road / Chelmsford Road, due to commence on 12th May 2026 for 4 days. The closure is required while ECC undertakes machine surfacing works. (circ. to PC / fwd. to Felsted School 24/2)
Note: ECC has subsequently advised the closures will be overnight from 8pm – 5am.
- i) Water Literacy free on line training course 26th February 11am – 2pm. (Circ to PC 23/2) Temp. closure of Braintree Road / Chelmsford Road, due to commence on 12th May 2026 for 4 days. The closure is required while ECC undertakes machine surfacing works. (circ. to PC / fwd. to Felsted School 24/2)
Note: ECC has subsequently advised the closures will be overnight from 8pm – 5am.

3. EALC:

- a) Weekly News e-Bulletins
- b) Training Courses - Various

4. Essex Police Newsletter (circ. to PC 11/2)

5. CouncilWise

- a) Parish Councils & Charities Training Course (circ. to PC / FCT 12/2)
- b) Chair and Councillors coffee mornings Thursday 12th March / Wednesday 18th March between 10am - midday. (circ. to PC 28/2)
- c) Subscription Service - Commencing 1st April 2026 (circ. to PC 28/2)
- d) Annual Training Programme (circ. to PC 28/2)

6. Resident Letters:

- a) Chaffix Road Surface (fwd. to District Cllrs JE and RS 10/11)

- b) Potholes nr The Swan / Linsells (see Correspondence Item 2h)
- c) Big Spring Clean 2026 (see Agenda Item 21 Anti-Litter Campaign)
- d) Flooding in Stevens Lane (reported to ECC Highways / County Cllr Foley 11/2)
- e) Braintree Road Closure/Diversions that commenced on 16th February – Complaint
- f) Causeway End Road Dangerous Parking (reported to PCSO 26/2).(Agenda item 11)

7. RCCE:

- a) Community Led Housing event 19th May 26 from 1.30pm - 4pm at the RCCE offices in Feering (fwd. to Cllrs RF/RR 12/2)
- b) Draft National Planning Policy Framework Consultation open until 10 March (fwd. to Assist. Clerk for Planning Committee 12/2).
- c) Government Consultation on Private Estate Management Companies on New Housing Developments open until 12 March. Comments can be submitted [online](#) or via the email address: reducingprevalence@communities.gov.uk (posted on PC's FB Page)
- d) March Edition of the Essex Warbler

Unpaid List – March 2026

| | | | | |
|-------------------------------------|------------|----------------------|--|----------|
| A & J Lighting Solutions | | | | |
| | 25/02/2026 | 39912 | Install LED light fitting to lamp post on Rayne Road, opposite Burnstie Road | 664.80 |
| Total A & J Lighting Solutions | | | | 664.80 |
| Astragraphic Design Ltd | | | | |
| | 20/02/2026 | | Monthly charge for Adobe Software Creative Cloud Suite | 56.48 |
| Total Astragraphic Design Ltd | | | | 56.48 |
| British Gas - BGL465975 | | | | |
| | 28/02/2026 | 14059658 | MUGA Electricity for period 28/01/26 to 28/02/26 - Account BGL465975, MPAN 1030072525215, Meter ... | 29.74 |
| Total British Gas - BGL465975 | | | | 29.74 |
| British Gas - BGL664918 | | | | |
| | 22/02/2026 | 16536589 | CREDIT - Pavillion Electricity - period 14/12/25 to 23/01/26 - Meter # 22S1091521 - MPAN 1012485770570 | -80.76 |
| | 22/02/2026 | 13986653 | Pavillion Electricity - period 14/12/25 to 15/02/26 - Meter # 22S1091521 - MPAN 1012485770570 | 205.77 |
| Total British Gas - BGL664918 | | | | 125.01 |
| Castle Water - 2595497 | | | | |
| | 02/03/2026 | 10009261030 | Ac # 2595497 - Allotment water supply (Station Road) 01/02/26 to 28/02/26 - SPID 301337036XW1X ... | 134.53 |
| Total Castle Water - 2595497 | | | | 134.53 |
| Castle Water - 2601428 | | | | |
| | 05/02/2026 | 10009079111 | Ac # 2601428 - Allotment water supply (Mill Road) 01/01/26 to 31/01/26 - SPID 3013582456W14 - Me... | 9.11 |
| Total Castle Water - 2601428 | | | | 9.11 |
| Constance Donaldson | | | | |
| | 08/02/2026 | Focus Delivery - Feb | Focus Delivery - Spring 2026 Issue | 260.00 |
| Total Constance Donaldson | | | | 260.00 |
| Dunmow Training | | | | |
| | 06/02/2026 | 70 | AI for Parish Councils - Richard Silcock - 11/02/26 | 72.00 |
| Total Dunmow Training | | | | 72.00 |
| Felsted Community Trust | | | | |
| | 27/02/2026 | Donation | Donation to Felsted Community Trust for Legal conveyancing services for Land Transfer of car par... | 4,344.40 |
| Total Felsted Community Trust | | | | 4,344.40 |
| GM Harvey (Contract Farming) | | | | |
| | 02/03/2026 | 202606 | Supply and fit 10ft gate at Willows Green Play Area | 249.60 |
| Total GM Harvey (Contract Farming) | | | | 249.60 |

| | | | | |
|--|------------|-----------------|--|------------------|
| JCM Services | | | | |
| | 17/02/2026 | 2644 | Nature Area - Bramble maintenance 2026 - flail brambles and cut back where encroaching over foot... | 1,176.00 |
| Total JCM Services | | | | 1,176.00 |
| Julie Smith | | | | |
| | 28/02/2026 | Feb26 | Cleaning and Maintenance of Playing Field Toilets - Feb26 | 392.00 |
| Total Julie Smith | | | | 392.00 |
| Lee Heron | | | | |
| | 28/02/2026 | Feb26 | Unlocking car park 1 - Feb26 | 60.00 |
| Total Lee Heron | | | | 60.00 |
| M&B Printers | | | | |
| | 13/02/2026 | 18368 | 2x A4 signs - MUGA Safety signs | 96.00 |
| Total M&B Printers | | | | 96.00 |
| Officials - Salary | | | | |
| | 28/02/2026 | Feb26 - Salary | Asst Clerk salary - Feb26 | 3,724.04 |
| Total Officials - Salary | | | | 3,724.04 |
| Officials - Expenses | | | | |
| | 28/02/2026 | Feb26 - Exp | Clerk's expenses - Feb 2026- Google Suite & computer support package, monthly mobile phone cont... Asst Clerk Expenses - Feb26 - mobile phone monthly contract, mileage RFO Expenses - Feb26 - Mileage | 582.73 |
| Total Officials - Expenses | | | | 582.73 |
| Officials - NEST Pensions | | | | |
| | 28/02/2026 | Feb26 | Pension Contribution - Feb26 | 195.07 |
| Total Officials - NEST Pensions | | | | 195.07 |
| Recorders of Uttlesford History | | | | |
| | 27/02/2026 | 2026 Membership | Membership fee for 2026 | 8.00 |
| Total Recorders of Uttlesford History | | | | 8.00 |
| Rural Community Council of Essex | | | | |
| | 28/02/2026 | 2026-27 | Membership fee 01/04/2026 to 31/03/27 | 85.80 |
| Total Rural Community Council of Essex | | | | 85.80 |
| S P Barnard | | | | |
| | 28/02/2026 | Feb26 | Village attendant - Feb26 | 902.00 |
| Total S P Barnard | | | | 902.00 |
| SADS UK | | | | |
| | 06/02/2026 | 2026.02.07 | 1x Lifepak CR Plus Adult pads and charge stick | 152.10 |
| Total SADS UK | | | | 152.10 |
| Uttlesford District Council (as supplier) | | | | |
| | 01/03/2026 | 117716 | Green waste service 2025 | 3,480.00 |
| Total Uttlesford District Council (as supplier) | | | | 3,480.00 |
| Vodafone | | | | |
| | 27/02/2026 | B4-729026477 | Office Phone and Broadband - Feb26 | 47.46 |
| Total Vodafone | | | | 47.46 |
| TOTAL | | | | 16,846.87 |

FPC - Budget Comparison to 25 February 2026

| | Budget 2025-26 | | YTD Actual 2025-26 | | Year End Estimate | | YE Estimate - Budget | |
|------------------------------------|----------------|----------------|--------------------|----------------|-------------------|----------------|----------------------|----------------|
| | £ | £ | £ | £ | £ | £ | £ | £ |
| Opening Balance | | 39,890 | | 39,890 | | 39,890 | | |
| INCOME | | | | | | | | |
| Precept | 136,490 | | 136,490 | | 136,490 | | 0 | |
| Allotments Rents | 1,700 | | 2,380 | | 2,625 | | 925 | |
| Playing field rent | 600 | | 1,150 | | 1,150 | | 550 | |
| Grants | 1,000 | | 0 | | 0 | | -1,000 | |
| Sundry other receipts | 200 | | 611 | | 611 | | 411 | |
| Magazine advertising & donations | 4,132 | | 5,184 | | 5,212 | | 1,080 | |
| Bank Interest | 0 | | 123 | | 123 | | 123 | |
| Total Income | | 144,122 | | 145,938 | | 146,211 | | 2,089 |
| EXPENSES | | | | | | | | |
| Salary and Expenses | 54,404 | | 55,328 | | 63,072 | | 8,667 | |
| Street Lighting | 8,299 | | 14,807 | | 16,332 | | 8,033 | |
| Administration | 12,409 | | 14,299 | | 14,537 | | 2,128 | |
| Maintenance, repairs and upkeep | 48,600 | | 44,719 | | 50,944 | | 2,343 | |
| Projects | 4,470 | | 1,099 | | 694 | | -3,776 | |
| Sundry | 13,243 | | 3,145 | | 13,170 | | -73 | |
| Total Expenses | | 141,425 | | 133,396 | | 158,748 | | 17,323 |
| Closing Balance | | 42,587 | | 52,432 | | 27,352 | | -15,234 |
| Includes Reserves carried forward: | | | | | | | | |
| Long Term Works Reserve | | 18,000 | | 18,000 | | 18,000 | | |
| General Reserve | | 24,587 | | 34,432 | | 9,352 | | |

Nature Area Expenditure to 25 February 2026

| | | | | | |
|--|---------------------|------------------|---------------------|--|--------------------|
| Opening Balance - Barclays Savings Account | £ 41,215.93 | | | | |
| Opening Balance - Metro Account | £ - | CLOSED | | | |
| Opening Balance - Unity Trust Deposit Account | £ 80,000.00 | | | | |
| Total | £ 121,215.93 | | | | |
| Barclays Savings Account - YTD | Date | Reference | Supplier | Description | Amount |
| | 02/04/2025 | 250309 | North End Nurseries | Watering of trees and hedging | -£360.00 |
| | 03/04/2025 | 250308 | M&B Printers | Parking Signs | -£90.00 |
| | 06/04/2025 | 250312 | H Read | Watering bags for Nature Area | -£531.06 |
| | 07/05/2025 | 250408 | JCM Services | Nature Area - Grounds Maintenance 1/4 | -£441.00 |
| | 07/05/2025 | 250413 | North End Nurseries | 2x watering of trees and hedging, supply of rabbit guards | -£825.00 |
| | 03/06/2025 | | Barclays | Interest to 01/06/25 | £134.34 |
| | 05/06/2025 | | Stephen Easom | Reimbursement for petrol and brush cutter grease | -£65.59 |
| | 05/06/2025 | 1119 | North End Nurseries | 1x watering of trees and hedging | -£360.00 |
| | 02/07/2025 | 250605 | JCM Services | 3x watering of nature area | -£756.00 |
| | 02/07/2025 | | HMRC | VAT Reclaim | £1,671.96 |
| | 02/07/2025 | 1123 | North End Nurseries | 2x watering of trees and hedging | -£720.00 |
| | 30/07/2025 | | JCM Services | Watering, removal of dead branches, Grounds Maintenance 2/4 | -£1,287.00 |
| | 30/07/2025 | | North End Nurseries | Watering of newly planted hedging and trees | -£360.00 |
| | 03/09/2025 | | JCM Services | Nature Area - Watering nature area x1 | -£252.00 |
| | 03/09/2025 | | North End Nurseries | Watering of newly planted hedging and trees | -£1,080.00 |
| | 08/09/2025 | | Barclays | Interest to 07/09/25 | £126.93 |
| | 01/10/2025 | | JCM Services | Nature Area - Grounds Maintenance 3/4 | -£441.00 |
| | 01/10/2025 | | Stevens & Son | Cutting and Clearing Nature Area - Sep25 | -£2,280.00 |
| | 10/11/2025 | | JCM Services | Nature Area - Grounds Maintenance 4/4 | -£441.00 |
| | 03/12/2025 | | Stephen Easom | Reimbursement for items for Nature Area works - 2x 5L Aspen for brushcut | -£145.86 |
| | 08/12/2025 | | Barclays | Interest to 07/12/25 | £99.24 |
| | | | | | -£8,403.04 |
| Unity Trust Deposit Account - YTD | Date | Reference | Supplier | Description | Amount |
| | | | | | £ - |
| Closing Balance - Barclays Savings Account | £ 32,812.89 | | | | |
| Closing Balance - Unity Trust Deposit Account | £ 80,000.00 | | | Total Income | £ 2,159.40 |
| Total | £ 112,812.89 | | | Total Expense | £ 10,435.51 |
| | | | | Net Expense | £ 8,276.11 |
| S106 Funds Received | 02/10/2018 | | | | |
| S106 Funds Expire - 20y time period | 02/10/2038 | | | | |
| Years Remaining | 12.5 | | | | |
| Available Expenditure p.a. | £ 8,994.47 | | | | |