

## FELSTED PARISH COUNCIL

### Minutes of the 1133th meeting held on 7<sup>th</sup> May 2025 at 6:30 pm in the URC Hall

**Present:** Councillors Graham Harvey (Chairman), Richard Freeman, Hywel Jones (entered during the discussion of item 25/109), Frances Marshall, John Moore, Madelaine O'Neill, Andrew Parker (entered during item 25/112), Clive Perrins, Roy Ramm and Richard Silcock (Parish/District) along with 41 members of the public. Also present was District Councillor John Evans. In attendance: Heather Read (Clerk), Clare Schorah (Assistant Clerk) and Daniel Plunkett (Responsible Finance Officer - RFO).

#### 25/107 **Election of Chair and signing of Declaration of Acceptance of Office**

It was proposed by Cllr Frances Marshall, seconded by Cllr Richard Freeman and unanimously agreed to appoint Cllr Graham Harvey as Chair of the Council.

#### 25/108 **Election of Vice Chair**

It was proposed by Cllr Richard Freeman, seconded by Cllr Roy Ramm and unanimously agreed to appoint Cllr Frances Marshall as Vice Chair of the Council.

#### 25/109 **Apologies for Absence**

Apologies had been received from Parish Councillor Alec Fox and County Councillor Martin Foley.

#### 25/110 **Declarations of Interest**

Cllr Richard Silcock declared a pecuniary interest in Item 25/131 Neighbourhood Plan Review and stated that he would not take part in the discussion of that item.

#### 25/111 **Tragic Accident**

The PC extended their sympathy to the family of the young girl who was tragically killed in an accident recently as she was exiting the Flitch Way footpath onto Station Road at Flitch Green.

#### 25/112 **Community Supermarket**

The PC welcomed Des Ashton from Uttlesford Food Bank. She supplied an overview of the goals and operations of UDC's Community Supermarket which is stopping fortnightly at various locations in Uttlesford including Felsted. It was explained that the rising cost of essentials is the biggest single reason for people using food banks. The Community Supermarket offers pre crisis support by getting to people earlier and selling basic essentials at cheap prices. It was noted that it was difficult to identify / target specifically those in need and that a referral is **not** needed in order to access the support. Individuals using the service will if needed also be signposted to other services (e.g. Benefits / Citizens Advice) to offer wrap around support. It was noted that the schedule / location for Felsted was yet to be agreed but that the latest stops can be found on their [Facebook page](#) or by emailing [communitysupermarket@theaws.org](mailto:communitysupermarket@theaws.org)

#### 25/113 **Public Forum**

**113.1 Potential Planning Applications** – The PC noted concerns regarding two large planning applications that may come forward to build a substantial number of houses in Felsted. It was noted that should applications come forward the PC's response to them will be considered by the PC's Planning Committee. Residents were encouraged to attend that meeting and also to submit their own responses to UDC via UDC's [Planning Portal](#).

**113.2 Felsted Neighbourhood Plan (FNP) Review** – The PC noted that in the proposed submission of UDC's Local Plan Felsted was initially allocated 320 additional dwellings to be delivered by 2041. However, since that original allocation was made by UDC, 216 dwellings have been approved and therefore Felsted's allocation was reduced to 104. With a further 23 dwellings since being allowed Felsted's outstanding obligation is now reduced to 81 dwellings. It was acknowledged that whilst no one wants additional development, the review of the FNP to

identify suitable sites is the way to try to prevent speculative development.

**113.3 Traffic Calming Measures** – The PC noted that applications for 20's Plenty zones at Watch House Green / in the centre of Felsted have already been made to ECC Highways. It was noted that applications take an extremely long time to progress through ECC's system.

25/114 **Minutes of Meeting 1132 held on 2<sup>nd</sup> April 2025**

These Minutes were approved and were signed by the Chairman.

25/115 **Minutes of the Planning Committee meeting held on 22<sup>nd</sup> April 2025**

These Minutes were noted and would be formally approved at the next meeting of the Planning Committee.

25/116 **Matters Arising from the 2<sup>nd</sup> April Council Meeting**

**116.1 Hedge in Bannister Green (Item 25/89.4)** – The PC were advised that the overgrown hedge in Bannister Green has been reported to ECC Highways.

**116.2 Woodleys Car Park (Item 25/92)** – The PC noted that the additional sign in Woodleys Car Park warning that "cars parked in contravention of the 24 hour parking restriction will be removed" has now been erected.

25/117 **Appointment of:**

**117.1 Responsible Financial Officer**

It was proposed by Cllr Frances Marshall, seconded by Cllr John Moore and unanimously agreed that Daniel Plunkett should continue in this role. The PC noted that they are very fortunate to have Daniel and that he looks after the PC exceedingly well.

**117.2 Council Representatives on External Bodies**

The following appointments were proposed by Cllr Roy Ramm, seconded by Cllr Richard Freeman and unanimously agreed:

**i) Crix Green Trust** – Cllrs Graham Harvey, Frances Marshall and Richard Silcock

**ii) Felsted United Charities** – Membership of Felsted United Charities will be agreed at the June PC meeting.

**117.3 Council Committee Members**

**Planning Committee** – Cllrs Richard Freeman, Graham Harvey, Hywel Jones, Andrew Parker, Clive Perrins and Roy Ramm

**Highways Committee** – Cllrs Richard Freeman, Alec Fox, Frances Marshall and John Moore

**Finance Committee** – Cllrs Graham Harvey, Frances Marshall, John Moore, Roy Ramm and Richard Silcock

**Events Committee** – Cllrs Frances Marshall, Madelaine O'Neill and Richard Silcock

**Churchyard / Burial Ground Working Group** – Cllr John Moore

**Biodiversity Working Group** – Cllrs Richard Freeman, Hywel Jones, John Moore, Madelaine O'Neill, Andrew Parker and Richard Silcock

**Emergency Planning Working Group** – Cllrs Graham Harvey and Roy Ramm

**Health and Safety Working Group** – Cllrs Graham Harvey, John Moore and Clive Perrins

**H R Working Group** – Cllrs Richard Freeman, Graham Harvey and Frances Marshall

**Nature Area Steering Group** – Cllrs Graham Harvey, Hywel Jones, Madelaine O'Neill, Andrew Parker and Richard Silcock

**Nature Area Working Group** – Cllrs Richard Freeman, Graham Harvey, Hywel Jones, John Moore, Madelaine O'Neill, Andrew Parker and Richard Silcock

**Christmas Tree Working Group** – Cllrs Alec Fox, Richard Freeman, Graham Harvey, Frances Marshall, John Moore, Madelaine O'Neill, Andrew Parker, Clive Perrins and Roy Ramm

**Solar Farm Working Group** – Cllrs Richard Freeman, Graham Harvey, Hywel Jones, Madelaine O'Neill, Andrew Parker and Richard Silcock

**117.4 Transport Representative** – The PC noted that Robert Richardson remains in this role.

**117.5 Felsted History Recorder** – The PC noted that Bryan Grimshaw remains in this role.

25/118 **Terms of Reference for Committees / Working Groups** – Proposed by Cllr Roy Ramm, seconded by Cllr Richard Freeman the Terms of Reference for the Finance, Highways and

Planning Committees and the Nature Area Working Group were unanimously agreed.

25/119 **Code of Conduct, Standing Orders and Financial Regulations** – Proposed by Cllr Frances Marshall, seconded by Cllr John Moore it was unanimously agreed to approve the current Code of Conduct, Standing Orders and Financial Regulations.

25/120 **County Councillor Report**

Members noted the following reports from County Councillor Martin Foley:

**120.1 [The Ministry of Housing, Communities & Local Government](#)** (MHCLG) – This report contained feedback on the interim plan submitted by the 15 councils across Greater Essex and the Office of the Police, Fire and Crime Commissioner (OPFCC) to the MHCLG on plans for Local Government reorganisation.

**120.2 [The Essex Caring Communities Commission](#)** – Sponsored by ECC this is an independent group of experts and elected members looking to both transform outcomes across health and social care and to make public services more sustainable through preventative and community-led approaches to care.

**120.3 Highways Panel Suspension** – The PC noted that ECC have suspended the Highways panel for an indefinite period. The Clerk will contact County Councillor Martin Foley to express the PC's frustration at the lack of a Highways Panel.

25/121 **District Councillors Report**

Members noted the [report](#) from the District Councillors which contained information on the proposed new solar farm, local government reform and the planned abolition / merger of all 15 councils in Greater Essex including Uttlesford from 1 April 2028, the launch of Sustainable Uttlesford and an update on bus service 133.

25/122 **Correspondence**

Members noted the Correspondence received (see page 7) including the following:

**122.1 Premises Licencing Application** – The PC expressed strong support for the licencing application for The Hub at Sparlings Farm. They noted that the restaurant is not near a residential area and has good access and parking.

**122.2 ECC Contractor Parking** – The PC considered a request from ECC Highways for permission to park construction vehicles on Watch House Green whilst repairs are undertaken to a bridge on footpath 15 (off of the B1471) in June. The PC agreed that the green was not suitable for parking and unanimously agreed to deny the request but was able to suggest an alternative location.

**122.3 EALC Certified Courses** – The PC were advised that the Clerk is to attend a certified course in Risk Assessment on 12<sup>th</sup> May 25.

**122.4 Redundancy of EALC Training Officer** – The PC were advised that Pearl Wilcox, EALC's Training Officer is to be made redundant. They noted the immense amount of help and assistance she has supplied to both councillors and PC staff over many years. A letter of thanks will be sent to her on behalf of the PC.

**122.5 Woodleys Car Park**

**i) Parked Car** – The PC noted a complaint re a car being left in the car park entrance on Sunday mornings. They agreed that they were not aware of the car to which this referred.

**ii) Pothole** – The PC noted that the large pothole in the entrance to the car park had been previously reported to ECC but that the pothole continued to deteriorate. Cllr Clive Perrins will carry out a temporary repair pending ECC's attendance.

**122.6 Confusing Directional Road Sign** – The PC were advised that a yellow directional sign to the Felsted Gate Development on Station Road had been erected near Lister Close on Chelmsford Road. This was in the wrong place and it was not possible to find the development by following the sign. It was noted that the Clerk had contacted the developers and requested that they arranged for the removal / relocation of the sign as soon as possible.

**122.7 Surgery Dates Sir James Cleverly MP** – The PC noted that Sir James' office advise that his surgeries are not advertised in advance and that anyone who has an issue that they would like to discuss with him on a one-to-one basis should contact his office via email at [james.cleverly.mp@parliament.uk](mailto:james.cleverly.mp@parliament.uk). They will then be offered the next available surgery appointment. It was noted that issues may also be raised via correspondence.

**122.8 Donation to VE Day Celebrations** – The PC noted that following a request for a

donation to a VE Day celebration it had been established that parish councils are not allowed to donate to such events.

**122.9 Hedge at UDC Bungalows Causeway End** – The PC were advised that the hedge needs to be cut back and that the responsibility for it lies with UDC who trimmed it back last year. The Assist. Clerk has reported it to them and requested that they attend to trim the hedge back again.

## 25/123 **Finance**

### **123.1 Payments**

**i) Institute of Cemetery and Crematorium Management (ICCM)** – It was unanimously agreed that the PC obtain membership of the ICCM at an annual cost of £105. It was noted that their guidance will be invaluable in aiding the PC with the running of the URC Burial Ground (see minute 25/128).

**ii) Payments List** – Members considered the list of payments on pages 8/9. Proposed by Cllr Roy Ramm, seconded by Cllr Frances Marshall the payments list was unanimously approved.

### **123.2 Receipts**

**i) Monthly Receipts** – Members noted the receipts of £69162 which comprised of the first instalment of the Precept £68245; Felsted School Contribution to Parking Patrols £695; Felsted Focus Advertising £100; Felsted Focus Donations £72 and Football Pitch Rentals £50.

**ii) Christmas Tree Donations** – The PC noted that the donations pledged last year from both Mulberry Homes and Troy Homes had not been received. The Clerk will contact Troy Homes. Due to the sensitive negotiations with Mulberry Homes regarding the new Heath Centre (see minute 25/129) it was agreed that a letter to Mulberry Homes will be held in abeyance.

**123.3 Direct Debits and Electronic Payments** – Proposed by Cllr Frances Marshall, seconded by Cllr John Moore it was unanimously agreed to allow regular payments to continue to be made by Direct Debit / Electronically.

## 25/124 **Proposed Solar Farm**

**124.1 Community Liaison Group (CLG)** – The PC were advised that this is now being chaired by Cllr Graham Harvey.

**124.2 Financial Contribution** – The PC noted that it is expected that Total Energies will make a financial contribution to the community, the majority coming to Felsted with a smaller proportion going to Rayne .

**124.3 Willows Green Solar Farm** – The PC noted that although a financial contribution may also be received from the Willows Green Solar Farm once it has been built this has not been legally agreed as it was not allowed to be part of the formal S106 agreement.

## 25/125 **Allotments**

**125.1 Anti Social Behaviour** – The PC were advised of an outbreak of antisocial behaviour at the allotment gardens which included motorbikes being ridden around the gardens, young men playing football in the gardens / being abusive and human faeces being found on plots. The PC were advised that the PCSO was informed and that a same day patrol of the gardens subsequently took place.

### **125.2 The Swan**

**i) Back Gate** – The PC were advised that children have been bringing football goals belonging to The Swan into the allotment gardens and playing football resulting in damage to the plots / property belonging to allotment holders. The Village Attendant will be asked to inspect the gate to establish if it is possible to prevent it opening into the allotments.

**ii) Back Garden** – The PC were advised that this area is once again being used for drinking / playing of music. The Clerk will raise the matter with UDC's enforcement team.

## 25/126 **Nature Area Update**

**126.1 Walk About** – The PC were advised that a "walk and talk" meeting of the Working Group had taken place on the Nature Area earlier this month and that the Nature Area was looking good.

**126.2 Hardstanding Area Inside Gate** – The PC were advised that Cllr Andrew Parker had obtained one quote from North End Nurseries and is striving to obtain a second quote. Once

obtained both will be considered by the PC.

- 25/127 **Biodiversity Update** – The PC were advised that a meeting of the Biodiversity Working Group is due to be scheduled.
- 25/128 **URC Burial Ground** – The PC noted that whilst the legal transfer of the burial ground's ownership to the PC is likely to take many months was agreed that responsibility for its maintenance would sit with the PC from 1<sup>st</sup> May 25.
- 25/129 **Bury Farm Station Road Development** – The PC were advised that the deed of variation to address the funding gap between the S106 funds allocated to build the new Health Centre and the actual cost of the build has been submitted by the developer to UDC. It is anticipated that construction of the new surgery will commence in the next few months.
- 25/130 **Felsted Community Trust** – The PC were advised that the Trust will be a Charitable Company Limited by Guarantee. The Articles of Association will be the founding document with further detail on the operation of the Trust and its relationship with the PC to be agreed.
- 25/131 **Neighbourhood Plan Review / Update** – The PC were advised that the draft neighbourhood plan has been submitted to UDC for their initial review prior to a further public consultation (see minute 25/113.2).
- 25/132 **VE Day 80** – The PC noted that the Beacon on the main playing field is due to be lit at 9.30pm on Thursday 8<sup>th</sup> May 25.
- 25/133 **Chairmans Matters**
- 133.1 Ditch at Cock Green** (see minute 25/101) – The PC were advised that Cllr Graham Harvey had contacted the owners of the business who advised that the ditch will be sorted out at an appropriate time.
- 133.2 Molehill Green Road** – The PC noted that Cllr Graham Harvey will send the Assist. Clerk details regarding the disintegrating road surface enabling a report to be submitted to ECC Highways.
- 133.3 Christmas Tree** – The PC were advised that Cllr Graham Harvey will organise an informal meeting to share thoughts regarding any event for Christmas 25.
- 133.4 Section 54 Notices** – The PC were advised that these have been erected in various areas on Lord Rayleigh's land. It is believed their purpose is to formalise Public Rights of Way.
- 25/134 **Clerk's Matters**
- Book Box at Chaffix** – The PC were advised that following an appeal in the Felsted Focus for a volunteer to look after the book box at Chaffix (which had become untidy and was looking unloved) two volunteers have come forward. They have volunteered to spring clean the box and maintain it going forward. The PC expressed their gratitude to them both.
- 25/135 **Planning Applications and Decisions**
- 135.1 Application to be Considered at the next Planning Meeting**
- UTT/25/1023/LB - Brook Cottage Gransmore Green**  
Installation of an EV charging unit to the side of the garage wall.
- 135.2 Decisions Received Since Previous Council Meeting**
- UTT/25/0655/HHF - Catbells Garnetts Lane**  
Proposed single storey rear extension, two storey side extension and associated alterations.  
**Permission Granted – 25th April 2025**
- UTT/25/0557/HHF / UTT/25/0558/LB - Chaffix Farmhouse Braintree Road**  
Demolition of rear lean-to. Construction of rear lean-to and rear porch. Replacement windows, insulation and render. Alterations to windows, doors, stair and internal partitions. Construction of pedestrian bridge.  
**Permission Granted – 24th April 2025**
- UTT/25/0546/HHF - Stratton Lodge 15A Station Road**  
Proposed single and two storey extensions, internal alterations and minor reposition of garage.  
**Permission Granted – 23rd April 2025**

## UTT/25/0527/HHF - 35 Station Road Felsted

First floor gable ended extension to form new bedroom with en-suite bathroom over existing ground floor dining room, office and living room. New bedroom to be have void space over living area to form double height living space with new full height gable end glazing. New dormer window to front elevation, to form new en-suite bathroom at first floor level. New front entrance porch lined up with existing dormer window at first floor level. New external private terraces to be formed in pitched roof over living room and kitchen to rear side of building, bi-fold doors to form access from bedrooms to private terrace areas. New full height glazing to gable end, new full height glazing to side elevation to double height living area.

**Permission Refused - 2nd May 2025** *'The proposals would by reason of their inappropriate size, scale, design and excessive fenestration would result in a development that would not appear as natural addition to the dwelling. This would thus result in harm to the character and appearance of the dwelling.'*

There being no further business the meeting closed at 9.07pm

### Next Meetings:

Annual Parish Assembly: Thursday 15<sup>th</sup> May 25 in the **URC Hall** at 7pm

Next Finance Committee Meeting: Wednesday 19<sup>th</sup> May 25 in the **URC Hall** at 3pm

Next Planning Committee Meeting: Tuesday 20<sup>th</sup> May 25 **online** at 6pm

Next Council Meeting: Wednesday 4<sup>th</sup> June 25 in the **Crix Green Mission Hall** at 6.30pm

..... 4<sup>th</sup> June 2025  
Chairman

## Correspondence List – May 2025

1. UDC:	<ul style="list-style-type: none"> <li>a) Local Plan Examination to commence on 10th June (circ. to PC 7/4)</li> <li>b) Councillor Drop-In Sessions re Community Safety Concerns / Parish Specific Activities (circ. to PC 9/4)</li> <li>c) Local Plan News (circ. to PC 9/4)</li> <li>d) Launch of Sustainable Uttlesford Press Release (circ. to PC 1/5)</li> <li>e) Recycling &amp; Waste News (circ. to PC 2/5)</li> <li>f) Application for Premises Licence The Hub Sparlings Farm</li> </ul>
2. ECC:	<ul style="list-style-type: none"> <li>a) Temp. closure of Stebbing Road, due to commence on 28th April 2025 for 5 days. The closure is required while Affinity Water undertakes new water supply works. (circ. to PC 3/4)</li> <li>b) Temp. closure of Braintree Road, due to commence on 13th July 2024 for 2 days. The closure is required to facilitate defect repairs and carriageway reinstatement. (circ. to PC 16/4)</li> <li>c) Temp. closure of Braintree Road, due to commence on 17th June 2024 for 3 days. The closure is required whilst gas main works are undertaken. (circ. to PC 16/4)</li> <li>d) Request to park on Watch House Green (if parking is not available in layby) when Footpath 15 bridge repairs undertaken on 26th June. (circ. to PC 1/5)</li> </ul>
3. National Highways:	Resurfacing works on the A120 eastbound between Stansted Interchange and Dunmow West Interchange. Works are scheduled overnight between 22 – 24 April and will involving closures/diversions. (circ. to PC 9/4)
4. EALC:	<ul style="list-style-type: none"> <li>a) Weekly News e-Bulletins</li> <li>b) Committees &amp; Delegated Powers Course Wednesday 14th May / Thursday 2nd October 2025 (circ. to PC 9/4).</li> <li>c) Certified in Person Courses (with Exams) being held May – July at the EALC Offices in Dunmow: Risk Assessment / Health and Safety / Fire Safety / First Aid / Safeguarding (circ. To PC 10/4)</li> <li>d) Redundancy of Training Officer</li> </ul>
5. Abbeyfields –	Invite to VE Day Celebration Event Saturday 17 <sup>th</sup> May 2-5pm (circ. to PC 8/4)
6. Citizens Advice –	Quarterly Newsletter (circ. to PC 5/5)
7. Essex Police –	Joint Patrol 17 <sup>th</sup> May (circ. to PC 1/5)
8. Resident Letters:	<ul style="list-style-type: none"> <li>a) Woodleys Car Park - Car left in the entrance on Sunday mornings / Pothole</li> <li>b) Confusing Directional Road Sign to Felsted Gate Development (near Lister Close - Chelmsford Road)</li> <li>c) Request for the Surgery Dates of James Cleverly MP</li> <li>d) Request for Donation to VE Day Celebrations</li> <li>e) Overgrown Hedge at UDC Bungalows Causeway End</li> </ul>
9. Stansted Airport Watch -	Community News (fwd. to Cllr JM 2/5)
10. RCCE:	<ul style="list-style-type: none"> <li>a) Essex Village of the Year and Rural Community Awards 2025</li> <li>b) Ministry of Housing, Communities and Local Government's £20 million investment into Resonance Community Developers to support community-led affordable homes (fwd. to Cllrs RF/RR 2/4)</li> <li>c) Essex Warbler May Edition (circ. to PC 1/5)</li> </ul>
11. CPRE:	<ul style="list-style-type: none"> <li>a) April Campaigns Update (circ. to PC 7/4)</li> <li>b) May Campaigns Update (circ. to PC 6/5)</li> </ul>

## Unpaid List – May 2025

	Date ▼	Num ▼	Memo ▼	Open Balance ▼	Payment Ref
<b>Astragraphic Design Ltd</b>					
	28/04/2025	634	Monthly charge for Adobe Software Creative Cloud Suite	56.48	
Total Astragraphic Design Ltd				56.48	250401
<b>British Gas - BGL465975</b>					
	27/04/2025	10948057	MUGA Electricity for period 28/03/25 to 27/04/25 - Account BGL465975, MPAN 1030072525215, Meter ...	24.46	
Total British Gas - BGL465975				24.46	Direct Debit
<b>Castle Water - 2595497</b>					
	02/05/2025	100006259782	Ac # 2595497 - Allotment water supply (Station Road) 01/04/25 to 30/04/25 - SPID 301337036XW1X - ...	14.02	
	03/04/2025	100006007040	Ac # 2595497 - Allotment water supply (Station Road) 01/03/25 to 31/03/25 - SPID 301337036XW1X - ...	30.64	
Total Castle Water - 2595497				44.66	Direct Debit
<b>Castle Water - 2601428</b>					
	02/05/2025	100006261759	Ac # 2601428 - Allotment water supply (Mill Road) 01/04/25 to 30/04/25 - SPID 3013582456W14 - Me...	14.02	
	04/04/2025	100006042942	Ac # 2601428 - Allotment water supply (Mill Road) 01/03/25 to 31/03/25 - SPID 3013582456W14 - Me...	10.05	
Total Castle Water - 2601428				24.07	Direct Debit
<b>Dunmoweb</b>					
	06/04/2025	dweb1104-i0020	FPC website hosting/domain 2025-26	417.00	
Total Dunmoweb				417.00	250402
<b>E A L C</b>					
	06/05/2025	18722	Risk Assessment Course - 06/05/25 - H Read	198.00	
	06/05/2025	18692	Routine Playground Inspection Course - 06/05/25 - S Barnard	480.00	
	01/04/2025	18608	EALC and NALC Affiliation fee 2025-26	714.77	
Total E A L C				1,392.77	250403
<b>Eden Print</b>					
	16/04/2025	290	Printing Felsted Focus - Spring 2025	1,148.00	
Total Eden Print				1,148.00	250404
<b>EDF - Pavillion - A-40851E59</b>					
	07/04/2025	0013	FINAL INVOICE - Pavillion Electricity - period 01/03/25 to 20/03/25 - Meter # 22S1091521 - MPAN ...	79.13	
	07/04/2025	0014	FINAL INVOICE - Pavillion Electricity - period 20/03/25 to 22/03/25 - Meter # 22S1091521 - MPAN ...	1.43	
Total EDF - Pavillion - A-40851E59				80.56	Direct Debit
<b>HM Revenue &amp; Customs</b>					
	05/04/2025	Apr25	PAYE/NI payment for Jan - Mar 2025	2,642.87	
Total HM Revenue & Customs				2,642.87	250405
<b>Institute of Cemetery Management</b>					
	28/04/2025	2025 Membership	Membership of Institute of Cemetery Management - 2025	105.00	
Total Institute of Cemetery Management				105.00	250406
<b>J Ratcliffe</b>					
	26/04/2025	Focus Delivery	Delivery of Spring 2025 Felsted Focus	280.00	
Total J Ratcliffe				280.00	250407
<b>JCM Services</b>					
	05/05/2025	2279	Nature Area - Grounds Maintenance 1/4	441.00	
	05/05/2025	2267	Parish and Church yard grounds maintenance 1/4	3,659.40	
Total JCM Services				4,100.40	250408



<b>Jean Grimshaw</b>					
	11/04/2025	5x Barrels	5x barrels for village planting	250.00	
Total Jean Grimshaw				250.00	<b>250409</b>
<b>Julie Smith</b>					
	30/04/2025	Apr25	Cleaning and Maintenance of Playing Field Toilets - Apr25	337.50	
Total Julie Smith				337.50	<b>250410</b>
<b>Lee Heron</b>					
	30/04/2025	Apr25	Unlocking car park 1 - Apr25	60.00	
Total Lee Heron				60.00	<b>250411</b>
<b>M&amp;B Printers</b>					
	11/04/2025	17883	Signage - Toilet signs x3	132.00	
Total M&B Printers				132.00	<b>250412</b>
<b>North End Nurseries</b>					
	04/05/2025	1105	Watering of newly planted hedging and trees	360.00	
	11/04/2025	1097	Watering of newly planted hedging and Trees	360.00	
	28/04/2025	1101	Supply 250 rabbit guards	105.00	
Total North End Nurseries				825.00	<b>250413</b>
<b>Officials - Salary</b>					
	30/04/2025	Apr25 - Salary		3,482.75	
Total Officials - Salary				3,482.75	<b>250414, 250415, 250416</b>
<b>Officials - Expenses</b>					
	30/04/2025	Apr25- Exp	Clerk's expenses - Apr 2025- Google Suite & computer support package, monthly mobile phone cont... Asst Clerk Expenses - Apr25 - mobile phone monthly contract, mileage	159.44	
Total Officials - Expenses				159.44	<b>250414, 250415, 250416</b>
<b>Officials - NEST Pensions</b>					
	30/04/2025	Apr25	Pension Contributions	172.90	
Total Officials - NEST Pensions				172.90	<b>Direct Debit</b>
<b>S P Barnard</b>					
	30/04/2025		Village attendant - Apr25	1,056.00	
Total S P Barnard				1,056.00	<b>250417</b>
<b>SSE Energy Solutions</b>					
	03/04/2025	IV02700396	Streetlight Electricity for period 24/10/23 to 30/11/24 - MPANs 10 1309 5287 825 & 10 1309 5287 597	6,569.69	
	04/04/2025	IV02703028	Streetlight Electricity for period 01/12/24 to 31/03/25 - MPANs 10 1309 5287 825 & 10 1309 5287 597	1,972.90	
Total SSE Energy Solutions				8,542.59	<b>250418</b>
<b>Three Mobile</b>					
	23/04/2025	104807450019	Monthly Sim card charge for CCTV	6.54	
Total Three Mobile				6.54	<b>Direct Debit</b>
<b>Vodafone</b>					
	27/04/2025	B4-693585995	Office Phone and Broadband - Apr25	56.33	
Total Vodafone				56.33	<b>Direct Debit</b>
<b>Zurich Insurance</b>					
	19/04/2025	543759311	Insurance for period 14/06/25 to 13/06/26	3,019.97	
Total Zurich Insurance				3,019.97	<b>250419</b>
<b>TOTAL</b>				<b>28,417.29</b>	