

## FELSTED PARISH COUNCIL

### Minutes of the 1129th meeting held on 8 January 2025 at 6:30 pm using the online platform Zoom

**Present:** Councillors Graham Harvey (Chairman), Alec Fox, Richard Freeman, Hywel Jones, John Moore, Madelaine O'Neill, Andrew Parker, Clive Perrins, and Roy Ramm (entered during the discussion of item 25/09.3) along with 4 members of the public.

In attendance: Heather Read (Clerk), Clare Schorah (Assistant Clerk) and Daniel Plunkett (Responsible Finance Officer - RFO).

25/01 **Apologies for Absence**

Apologies had been received from Cllr Frances Marshall, Cllr Richard Silcock (Parish/District), District Councillor John Evans and County Councillor Martin Foley.

25/02 **Declarations of Interest**

None received.

25/03 **Public Forum**

No issues were raised.

25/04 **Minutes of Meeting 1128 held on 4 December 2024**

The Minutes were approved. They will be signed by the Chairman when the Council next meets in person.

25/05 **Minutes of the Planning Committee meeting held on 17<sup>th</sup> December 2024**

These Minutes were noted and would be formally approved at the next meeting of the Planning Committee.

25/05 **Matters Arising from the 4 December Council Meeting**

**05.1 Almshouses Layby (Item 24/264.1)** – The PC noted that the Village Attendant has removed the old signage from the layby. They were advised that the metal posts have been left in situ as they pre-dated the signs.

**05.2 Molehill Green Road (Hollow Road) (Item 24/261.2)** – The PC were advised that this site has been added to ECC's jetting schedule which is due to be carried out in the next few weeks. They noted that once the jetting has been completed ECC will look to see what further works are required to the carriageway.

**05.3 Bus Shelter at Jolly Boys Lane North (Item 24/274.1)** – The PC noted that the Village Attendant has removed the damaged roof felt lining.

25/06 **County Councillor Report**

Members noted that a report had not been received from County Councillor Martin Foley.

25/07 **District Councillors Report**

Members noted the [report](#) from the District Councillors which focused on: major policy changes proposed by the Government, firstly in the planning and housing fields which it is believed will lead to far greater centralised control over how, when and where development will take place and secondly the proposed reforms to Local Government under a forthcoming Devolution Bill where both District and County Councils would be abolished merging them into new bigger unitary authorities. The report also confirmed that UDC's Local Plan has been submitted to the Planning Inspectorate for Independent Examination. This is expected to commence towards the end of Spring 2025.

25/08 **Correspondence**

Members noted the Correspondence received (see page 5) including the following:

**08.1 Felsted WI** – The PC noted that the WI were concerned at proposed increases to their hire fees for the Memorial Hall. The PC were advised that this has now been resolved.

**08.2 Dangerous Parking** – The PC noted another complaint regarding dangerous parking at

the junction of Causeway End Road and Chelmsford Road. The complaint has been passed to the local PCSO.

25/09 **Finance**

**09.1 Payments** – Members considered the list of payments on page 6. Proposed by Cllr Alec Fox, seconded by Cllr Andrew Parker the payments list was unanimously approved.

**09.2 Receipts** – Members noted the receipts of £563 comprising of: £300 Football Pitch Rental; £171 Allotment Rentals and £92 Felsted Focus donations.

**09.3 Consideration and Approval of 2025-26 Budget** – The Finance Committee unanimously recommended the Budget to the full PC (minute F24/51). Proposed by Cllr Roy Ramm, seconded by Cllr Richard Freeman the budget on page 7 was unanimously agreed.

**09.4 Long Term Works Plan** – The PC reviewed the Long Term Works Plan on page 9 and agreed that it is an extremely useful tool for long term budgeting. They noted that the plan will be regularly (at least annually with the budget process) updated to show actual expenditure and any updates to anticipated expenditure and timings.

**09.5 2025-26 Precept** – The Finance Committee unanimously recommended the Precept to the full PC (minute F24/51). Proposed by Cllr Alec Fox, seconded by Cllr John Moore the precept of £136,490 on page 8 was unanimously agreed. The PC noted that this equated to an increase of 5.2% per property which was an increase of £4.56 per year with a total cost of £92.05 per annum for a band D property. They also noted that the 5.2% increase is lower than the actual precept increase of 6% as it is spread over a larger tax base (more homes!).

**09.6 Amalgamation of Reserves** – Proposed by Cllr Roy Ramm, seconded by Cllr Andrew Parker it was unanimously agreed that the three budgeted reserves of Long Term Works Reserve, Repairs & Maintenance Reserve and Risk Assessment Reserve be consolidated into a single Long Term Works Reserve.

**09.7 Internal Auditor** – The PC were advised that their Internal Auditor is retiring and will not therefore be available to carry out the internal audit for the current (2024-25) year.

They noted that the RFO has a list of Internal Auditors who may be available. He will contact them and report back to the PC once an available auditor has been identified.

25/10 **Nature Area Update**

**10.1 Trees** – The PC noted that quotes for the planting of additional trees will be considered at the February PC meeting.

**10.2 Hedging** – The PC were advised that a second quote for the planting of a substantial amount of hedging has not yet been received in its entirety but was believed to be in the region of £1630. It was agreed that ideally the hedging should be planted as soon as possible so the quote once received would be circulated for consideration by email and if accepted ratified at the next PC meeting.

*Clerk's Note: The quote received was for £1988.31 plus vat.*

**10.3 Maintenance 2025** – It was proposed by Cllr Hywel Jones, seconded by Cllr Alec Fox and unanimously agreed to accept the quote from JCM Services for £1470 plus vat for the annual maintenance of the footpaths and front verge.

**10.4 Essex Forest Initiative** – The PC agreed not to express interest in this initiative.

25/11 **Biodiversity Update** – The PC noted that following the establishment of the wildflower meadows on Bannister Green, Watch House Green and Willows Green the balance of the grant received from UDC's Zero Carbon Community Grant sits at £328.80. This was due to be spent on habitat boxes by the spend deadline of February 25. The PC were advised that following uncertainty regarding the slow establishment of the wildflower meadow at Willows Green UDC have granted a six month extension to the spend deadline which is now August 25. It was agreed that the balance of the grant will be held and habitat boxes not purchased until it has been established if the funds will be needed for additional works at Willows Green.

25/12 **Street Lighting outside Abbeyfields** – The PC noted a request for the installation of a street light in the vicinity of Abbeyfields. The Assist Clerk will investigate the process.

25/13 **Causeway End Flooding** – The PC were advised that flooding had re-occurred in this location. The PC will raise the issue with James Cleverly MP.

25/14 **Station Road** – The PC were advised that ECC Highways now believe that a different type of traffic survey is needed for Station Road but that funding is not currently available. ECC hope

to carry out a further traffic assessment once the development on Station Road is fully occupied.

25/15 **Social Media**

**15.1 Platforms**

**i) Instagram** – The PC noted that the Youth Representative advised that the best social media platform for contacting younger people was Instagram.

**ii) Facebook** – The PC were advised that the Assist Clerk is to undertake training regarding the use of Facebook next month.

**15.2 Policy** – The PC were advised that Cllr Madelaine O'Neill has sent suggestions to the Assist Clerk for amalgamating into the PC's website policy.

25/16 **Grass Cutting Tender** – The PC noted that this process is underway. Tender documents have been sent out with a return deadline of 24th January 2025.

25/17 **Bury Farm Station Road Development** – The PC noted that negotiations with the ICB are continuing.

25/18 **Felsted Community Trust** – The PC noted that a draft trust document is being worked on.

25/19 **Neighbourhood Plan Review / Update** – The PC were advised that a plan which meets the obligations set by UDC has now been drafted. It is anticipated that it will soon be at Regulation 14 resulting in a further consultation with the community in the Spring.

25/20 **Chairmans Matters**

**20.1 Christmas Tree** – The Chairman expressed his thanks to everyone involved in the installation of the Christmas Tree / the Lighting Up event. An informal meeting will be arranged by Cllr Madelaine O'Neill to discuss the recent event and to share thoughts regarding any event for Christmas 25.

**20.2 Parked Cars** – The PC noted that cars are being left for days at a time in Woodleys Car Park despite signs stating that vehicles left for over 24 hours will be removed. The Clerk will contact a company previously used by the Memorial Hall Committee to investigate the possibility of their clamping / removing cars that have been parked in contravention of the time restriction.

**20.3 Blocked Drains / Ditch** – The PC were advised that these are resulting in flooding on the road at Crix Green. The Assist Clerk will report this to ECC Highways.

**20.4 Chairman's Casting Vote** – The PC were reminded that the Chairman when needed has a casting vote. They noted his need to stay neutral in discussions in case a casting vote becomes necessary.

25/21 **Clerk's Matters**

**21.1 Meeting with Local Parish Councils** – The PC noted that as agreed in November (minute 24/248.2) closer working with other local parish councils could be mutually beneficial. The Clerk will invite representatives from Little Dunmow, Flitch Green, Rayne and Stebbing Parish Councils to a round table meeting to discuss how the PCs may be able to support each other in the future.

**21.2 URC Burial Ground** – The PC were advised that the URC have indicated that it may take up to six months to complete the legal transfer of ownership of the Burial Ground to the PC. Meanwhile the URC would like to transfer the management of the grounds to the PC. The Assist Clerk is to undertake training on Cemetery maintenance / management next month and it is proposed that a hand over takes place shortly after.

**21.3 Dog Show** – The PC noted that permission has been given to hold the 2025 Dog Show on the Main Playing Field on Sunday 7th September 2025.

**21.4 Footpath to Bus Stop outside Abbeyfields** – The PC were advised that ECC Highways works to create a footpath leading from Abbeyfields to the Bus Stop on Braintree Road are to commence on 20th January. The Chair of the PC's Highways Committee would like to express her thanks to the Assistant Clerk who has worked extremely hard to progress this issue.

**21.5 Remembering Resident** – The PC noted that Ron Chapman has sadly died. For many years he undertook work for the Parish and was also a supportive and positive advocate of the Parish Council's activities. His presence will be greatly missed.

**22.1 Applications to be Considered at the next Planning Meeting**

**UTT/24/3169/FUL - Felsted School Braintree Road**

Change of use of former storage building to a gym and relocation of the primary access door.

**UTT/24/3238/HHF - Holly House Causeway End Road**

Replacement single storey front porch extension. The conversion of the existing garage and a new side extension roof with front pitched roof, rooflight and rear dormer window. The removal of existing rear conservatory and new single storey rear extension with room in roof and side facing rooflights. New front and rear dormer windows to replace existing flat roof dormers. External fenestration alterations.

**22.2 Decisions Received Since Previous Council Meeting**

**UTT/24/2590/HHF - Golden Bells Watch House Green**

Proposed first floor extension, amendments to conservatory and proposed conversion of existing double garage.

**Permission Refused - 3rd December 2024** *'The proposal fails to be subservient in appearance to the host building and would result in further, and excessive, intensification of development in this rural location, eroding the rural characteristics and failing to protect or enhance the character of the local area, resulting in an urbanisation of the site and area.'*

**UTT/24/2523/HHF - 1 Brook Meadow Gransmore Green**

Conversion of existing integral garage to habitable space, and construction of new detached garage to front.

**Permission Granted - 3rd December 2024**

**UTT/24/2445/HHF - Homewaters Braintree Road**

Proposed front dormer roof window, two storey rear extension and front porch with canopy over.

**Permission Granted - 3rd December 2024**

**UTT/24/2790/OP - Oak House Watchhouse Green**

Outline application with all matters reserved except access for the construction of 2 no. detached dwellings.

**Permission Granted - 23rd December 2024**

**UTT/24/1361/FUL - Sparlings Farm Braintree Road**

Proposed change of use of agricultural building to farm shop with restaurant/cafe. Laying of hardstanding for use as car parking.

**Permission Granted - 3rd January 2025**

**22.3 Other Planning Business**

The PC noted that the date of the next Planning Committee meeting has been rescheduled and will now be held on the 21<sup>st</sup> January 25.

There being no further business the meeting closed at 20.59pm

Next Meetings:

Next Planning Committee Meeting: Tuesday 21st January 25 online at 6.00 pm

Next Council Meeting: Wednesday 5<sup>th</sup> February 25 in the URC Hall at 6.30 pm

..... 5 February 2025  
Chairman

## Correspondence List – January 2025

<p>1. UDC:</p> <ul style="list-style-type: none"> <li>a) Welfare Matters – Cost of Living Support</li> <li>b) Christmas recycling and waste (circ. to PC 12/12)</li> <li>c) Wider Essex Climate Action Network (circ. to PC 15/12)</li> <li>d) Parish Briefing (circ. to PC 16/12)</li> <li>e) Consultation - Spending on Services in 25/26. Closes 12 January 2025. (circ. to PC 20/12)</li> </ul>
<p>2. ECC:</p> <ul style="list-style-type: none"> <li>a) Temp. Closure of the B1417 (Braintree Road), due to commence on 2nd January 2025 for 4 days. The closure is required while Affinity Water undertakes new connection. (circ. to PC 6/12)</li> <li>b) Emergency closure of Felstead Road commenced on 6th December 2024 for Affinity Water repairs. (circ. to PC 9/12)</li> <li>c) Temp. Closure of Mill Road for one day on 17/01/25. The closure is to facilitate ECC carriageway patching works. (circ. to PC 01/01/25)</li> <li>d) Climate Action News (circ. to PC 12/12)</li> <li>e) Love Your Bus Grant Fund (circ. to PC 21/12)</li> </ul>
<p>3. EALC:</p> <ul style="list-style-type: none"> <li>a) Weekly News e-Bulletins</li> <li>b) Guide to VE Day 80 Celebrations (circ. to PC 8/1)</li> </ul>
<p>4. National Highways - Weeknight survey works to the A120 between Galleys Corner Roundabout and Mark Farms Roundabout. Works scheduled to take place 13 /01 – 17/01 (circ. to PC 18/12)</p>
<p>5. SLCC - Government Consultation: 'Strengthening Standards and Conduct Framework For Local Authorities in England' Comments requested by 12/2/25</p>
<p>6. Stansted Airport - Change to Express Set Down (circ. to PC 17/12)</p>
<p>7. DigiGo – Single Fares capped at maximum of £3 from 1 January 2025</p>
<p>8. Felsted WI – Increase in Memorial Hall Hire Fees</p>
<p>9. Resident Letter: Dangerous Parking Junction of Causeway End / Chelmsford Road</p>
<p>10. AEF: Consultation by the CAA / DfT on Creating a UK Airspace Design Service. Consultation is open until 17 December 2024. (fwd. to Cllr JM 6/12)</p>
<p>11. RCCE: Essex Warbler January Edition (circ. to PC 6/1)</p>
<p>12. CPRE: December Campaigns Update (circ. to PC 15/12)</p>
<p>13. Essex Police:PCSO Patrol Saturday 11<sup>th</sup> January at 1.30pm (circ. to PC 07/01)</p>

# Unpaid List – January 2025

	Date	Num	Memo	Open Balance	Payment Ref	Notes
<b>A &amp; J Lighting Solutions</b>						
	07/01/2025	38907	Replace with LED lamp - o/s Ladysmiths Cottages Chelmsford Road	526.80		
Total A & J Lighting Solutions				526.80	241201	
<b>Astragraphic Design Ltd</b>						
	31/12/2024	626	Monthly charge for Adobe Software Creative Cloud Suite	56.48		
Total Astragraphic Design Ltd				56.48	241202	
<b>British Gas - BGL465975</b>						
	28/12/2024	9722556	MUGA Electricity for period 28/11/24 to 28/12/24 - Account BGL465975, MPAN 1030072525215, Meter ...	26.92		
Total British Gas - BGL465975				26.92	Direct Debit	
<b>Castle Water - 2595497</b>						
	03/12/2024	10004519417	Ac # 2595497 - Allotment water supply (Station Road) 01/11/24 to 30/11/24 - SPID 301337036XW1X - ...	170.52		
	07/01/2025	10005088503	Ac # 2595497 - Allotment water supply (Station Road) 01/12/24 to 31/12/24 - SPID 301337036XW1X - ...	8.57		
Total Castle Water - 2595497				179.09	Direct Debit	
<b>Castle Water - 2601428</b>						
	12/12/2024	10004706065	Ac # 2601428 - Allotment water supply (Mill Road) 01/10/24 to 30/11/24 - SPID 3013582456W14 - Me...	152.23		
Total Castle Water - 2601428				152.23	Direct Debit	
<b>EDF - Pavillion - A-40851E59</b>						
	02/01/2025	0010	Pavillion Electricity - period 01/12/24 to 31/12/24 - Meter # 22S1091521 - MPAN 1012485770570	129.49		
Total EDF - Pavillion - A-40851E59				129.49	Direct Debit	
<b>Evo DJ's</b>						
	11/12/2024	ED0322	Christmas Tree Event - Snowglobe, generator and staff at discounted rate	300.00		
Total Evo DJ's				300.00	241203	Approved and paid by RR & RFO - 12/12/24
<b>Julie Smith</b>						
	31/12/2024	Dec24	Cleaning and Maintenance of Playing Field Toilets - Dec24	337.50		
Total Julie Smith				337.50	241204	
<b>Lee Heron</b>						
	31/12/2024	Dec24	Unlocking car park 1 - Dec24	60.00		
Total Lee Heron				60.00	241205	
<b>Officials - Salary</b>						
	31/12/2024	Dec24 - Salary		4,250.91		
Total Officials - Salary				4,250.91	241206, 241207, 241208	Includes back dated pay
<b>Officials - Expenses</b>						
	31/12/2024	Dec24 - Exp	Clerk's expenses - Dec 2024- Zoom subscription, Google Suite & computer support package, monthl... Asst Clerk Expenses - Dec24 - mobile phone monthly contract, SLCC Training, Mileage	525.34		
Total Officials - Expenses				525.34	241206, 241207, 241208	
<b>Officials - NEST Pensions</b>						
	31/12/2024	Dec24 - CS	Pension Contribution - C Schorah - Dec24	60.32		
	31/12/2024	Dec24 - HR	Pension Contribution - H Read - Dec24	172.64		
Total Officials - NEST Pensions				232.96	Direct Debit	Includes back dated pay
<b>S P Barnard</b>						
	31/12/2024	Dec24	Village attendant - Dec24	819.00		
Total S P Barnard				819.00	241209	
<b>Three Mobile</b>						
	23/12/2024	104807450015	Monthly Sim card charge for CCTV	6.26		
Total Three Mobile				6.26	Direct Debit	
<b>Vodafone</b>						
	27/12/2024	B4-679433524	Office Phone and Broadband - Dec24	53.02		
Total Vodafone				53.02	Direct Debit	
<b>TOTAL</b>				<b>7,656.00</b>		

## 2025-26 Budget

		Actual 2023-24		Budget 2024-25		Estimated Year End 2024-25		Approved 2025-26 Budget				
		£	£	£	£	£	£	£	£	£ Increase	% increase	
<b>Opening Balance</b>			<b>55,161</b>		<b>43,478</b>		<b>43,478</b>		<b>46,117</b>			
<b>RECEIPTS</b>												
	Precept	113,950		128,765		128,765		136,490	7,725	6.0%		
	Allotments Rents	2,078		1,700		1,700		1,700	0	0.0%		
	Playing field rent	970		1,050		300		600	-450	-42.9%		
	Grants	5,572		1,000		1,000		1,000	0	0.0%		
	Sundry other receipts	1,501		500		36		200	-300	-60.0%		
	Magazine advertising & donations	3,845		4,660		4,132		4,132	-528	-11.3%		
<b>Total Receipts</b>			<b>127,916</b>		<b>137,675</b>		<b>135,933</b>		<b>144,122</b>	<b>6,447</b>	<b>4.7%</b>	
<b>PAYMENTS</b>												
	Salary and Expenses		51,285		51,322		51,859		54,404	3,082	6.0%	
	Street Lighting		8,675		8,841		6,683		8,299	-542	-6.1%	
	Administration		13,358		11,773		14,890		12,409	635	5.4%	
	Maintenance, repairs and upkeep		47,813		43,260		45,518		48,600	5,340	12.3%	
	Projects		3,386		6,750		5,283		4,470	-2,280	-33.8%	
	Sundry		15,083		13,012		9,060		13,243	231	1.8%	
<b>Total Payments</b>			<b>139,599</b>		<b>134,958</b>		<b>133,294</b>		<b>141,425</b>	<b>6,467</b>	<b>4.8%</b>	
<b>Closing Balance - Accrual Basis</b>			<b>43,478</b>		<b>46,195</b>		<b>46,117</b>		<b>48,814</b>	<b>2,697</b>		
<b>TRANSFER TO RESERVES</b>			<b>-11,683</b>		<b>2,717</b>		<b>2,639</b>		<b>2,697</b>			
	Long Term Works Reserve		50,000		10,000		10,000		10,000			
	Repairs & Maintenance Reserve		6,900		6,900		6,900		6,900			
	Risk Assessment Reserve		1,200		1,200		1,200		1,200			
	General Reserve		-14,622		28,095		28,017		30,714			

## 2025-26 Precept

Secondly to give taxbase details for 2025/26		
Town/parish taxbase (gross)	1,533.53	This is a new estimate based on current property list and discounts, and expected changes
Local Council Tax Support discounts	-50.74	This is a new estimate base on the LCTS discounts currently being given
Town/parish taxbase (net of LCTS discounts)	1,482.79	This is the actual taxbase that is used to calculate the Band D council tax.
<b>ACTUAL PRECEPT REQUIRED 2025/26</b>	<b>£136,490</b>	<b>THIS IS THE ACTUAL PRECEPT THAT SHOULD BE FORMALLY SET BY THE TOWN/PARISH COUNCIL</b>
Net town/parish taxbase for 2025/26	1,482.79	This is the actual taxbase that is used to calculate the Band D council tax.
ACTUAL town/parish Band D figure 2025/26	92.05	This is the precept divided by the taxbase
increase / decrease (-)	4.56	This is the net increase or decrease in £ for a Band D Property
% increase / decrease(-)	5.21%	This is the % increase for all properties

COUNCIL TAX BANDS								
	A	B	C	D	E	F	G	H
Ratio to Band D	6/9	7/9	8/9	9/9	11/9	13/9	15/9	18/9
2025/26	£61.37	£71.59	£81.82	£92.05	£112.51	£132.96	£153.42	£184.10
2024/25	£58.33	£68.05	£77.77	£87.49	£106.93	£126.37	£145.82	£174.98
Increase/decrease(-)	£3.04	£3.54	£4.05	£4.56	£5.58	£6.59	£7.60	£9.12
Increase/decrease(-)	5.2%	5.2%	5.2%	5.2%	5.2%	5.2%	5.2%	5.2%
Please note there may be tiny changes in the percentages due to the CTax figures being rounded to 2 decimal places								

Comparison	2024/25	2025/26	Increase / decrease (-)
Taxbase (gross)	1,526.05	1,533.53	7.48
LCTS discounts *	-54.34	-50.74	3.60
Taxbase (net)	1,471.71	1,482.79	11.08
Precept	128,765.00	136,490.00	7,725.00
Band D Council Tax	87.49	92.05	4.56

# Long Term Works Plan

All Figures x 1000 (£)

Inflation rate 2%

Long Term Works Plan	Frequency (Years)	Estimated Cost (£) - xVAT	Cost over 25 Yrs	Yearly Cost	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	2032-33	2033-34	2034-35	2035-36	2036-37	2037-38	2038-39	2039-40	2040-41	2041-42	2042-43	2043-44	2044-45	2045-46	2046-47	2047-48	2048-49	2049-50
<b>Pavilion</b>																													
Repairs (plumbing and electrical)	10	2	5	0.2								2										3							
Redecoration	7	1	4	0.2					1							1							1						
Structural (roof, walls)	10	2	5	0.2										2										3					
<b>Playing Field Toilets</b>																													
Repairs (plumbing and electrical)	10	2	5	0.2								2																	
Redecoration	7	1	4	0.2					1							1								1					
Structural (roof, walls)	10	2	5	0.2										2											3				
<b>Bus Shelters</b>																													
Structural (roof, walls)	20	5	7	0.3																					7				
<b>Notice Boards</b>																													
Repairs / Replacement	6	2	11	0.4						2						2												3	
<b>Playgrounds</b>																													
Fencing / landscaping	15	5	7	0.3															7										
Play equipment replacement	25	50	60	2.4										60															
Surfaces	20	10	15	0.6																					15				
<b>MUGA</b>																													
Fencing	20	10	13	0.5																13									
Surfaces	5	3	20	0.8					3					4					4						4				5
<b>Car Parks</b>																													
Fencing	20	5	7	0.3																					7				
Surfaces	3	3	35	1.4	3		3			3				4			4			4				4			5		5
<b>Streetlights</b>																													
Replacement streetlight poles	20	3	4	0.2																					4				
<b>Projected Expenditure</b>			<b>207</b>	<b>8</b>	<b>3</b>			<b>3</b>	<b>5</b>	<b>2</b>	<b>3</b>	<b>5</b>	<b>72</b>		<b>5</b>	<b>4</b>			<b>11</b>	<b>17</b>		<b>8</b>	<b>7</b>	<b>44</b>	<b>5</b>		<b>3</b>	<b>10</b>	

IMPORTANT NOTE: THE FIGURES SHOWN ON THE PLANS ARE BEST ESTIMATES FOR THE WORKS TO BE CARRIED OUT AND SHOULD BE VIEWED AS SUCH. THE PLAN WILL BE ADJUSTED WITH ACTUAL FIGURES AS YEARS PROGRESS.

<b>LONG TERM WORKS RESERVE OPENING BALANCE</b>	18	15	15	15	20	23	29	34	38	47	4	13	18	23	33	32	25	35	38	41	9	20	27	38	47	
Reserve Contribution				3	3	3	3	3	3	3	3	4	4	4	4	4	4	4	4	4	4	4	4	4	4	5
Felsted Community Trust Contribution				5	5	5	5	5	6	6	6	6	6	6	6	6	6	6	7	7	7	7	7	7	7	8
Grant Receipt Estimate											20															
<b>Expenditure (Yearly)</b>				-3	-3	-5	-2	-3	-5	-72		-5	-4	-11	-17		-8	-7	-44		-5		-3	-10		
<b>LONG TERM WORKS RESERVE CLOSING BALANCE</b>	15	15	15	20	23	29	34	38	47	4	13	18	23	33	32	25	35	38	41	9	20	27	38	47	49	

<b>GENERAL RESERVE OPENING BALANCE</b>	28	28	38	48	55	62	69	71	73	75	77	79	81	84	87	90	93	96	99	102	105	109	113	117	121
Reserve Contribution			10	10	7	7	7	2	2	2	2	2	3	3	3	3	3	3	3	3	4	4	4	4	4
<b>GENERAL RESERVE CLOSING BALANCE</b>	28	38	48	55	62	69	71	73	75	77	79	81	84	87	90	93	96	99	102	105	109	113	117	121	125

<b>RECOMMENDED RESERVE CONTRIBUTION</b>			10	10	10	10	10	5	5	5	5	5	6	7	7	7	7	7	7	7	8	8	8	8	9
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