

## FELSTED PARISH COUNCIL

### Minutes of the 1104th meeting held on 5<sup>th</sup> October 2022 at 6:30 pm in the URC Hall

**Present:** Councillors Graham Harvey (Chairman), Richard Freeman, Hywel Jones, Penny Learmonth, Frances Marshall, John Moore, Andrew Parker, Roy Ramm and Richard Silcock along with 5 members of the public. Also present were District Councillors John Evans and Sandi Merrifield. In attendance: The Clerk, the Assistant Clerk and the RFO.

#### 22/204 **Apologies for Absence**

Apologies had been received from Cllrs Andy Bennett, Alec Fox, County Councillor Martin Foley and Youth Representative Will Bennett.

#### 22/205 **Declarations of Interest**

Cllr Frances Marshall declared an interest in Item 22/213.1 - Footpath 12 Application to Divert Withdrawn and stated that she would take no part in the discussion of that item.

#### 22/206 **Her Late Majesty The Queen**

**206.1 Silent Reflection** - The PC reflected in silence on the sad passing of Her Late Majesty The Queen.

**206.2 Felsted Focus** - The PC noted that the Felsted Focus was pulled back from the printers to enable the front cover to be changed in respect to Her Late Majesty The Queen. The usual delivery company were unable to schedule delivery. Thanks were expressed to all of the volunteers who delivered the edition around the parish.

#### 22/207 **Public Forum**

**207.1 Doctors' Surgery** - Concerns were expressed regarding difficulties contacting the doctors surgery / obtaining appointments. Residents were advised that complaints regarding quality of care should be made to NHS England.

**207.2 Events Committee** - Following the success of the Platinum Jubilee Celebrations a request was made for events to be organised annually in Felsted. It was noted that the Events Committee consists of volunteers who give up many hours of their own time when an event is planned. In order to organise more events a greater number of volunteers would be required. An advertisement will be placed in the next edition of the Felsted Focus.

#### 22/208 **Minutes of Meeting 1103 held on 7<sup>th</sup> September 2022**

These Minutes were approved and were signed by the Chairman.

#### 22/209 **Minutes of the Finance Committee meeting on 27<sup>th</sup> July 2022**

These Minutes were noted and would be formally approved at the next meeting of the committee.

#### 22/210 **Matters Arising from the Council Meeting held on 7<sup>th</sup> September 2022**

**210.1 Cressages Close Flooding (Item 22/176.2)** - County Cllr Martin Foley raised the issue with ECC. Subsequently a priority inspection was undertaken by ECC but requirements for immediate action were not met. Following the inspection ECC Drainage were tasked with assessing / determining the appropriate course of action. A request for more information has been made via Cllr Foley...firstly, what exactly has been identified / the solution? secondly, whether the private ditch belonging to Yew Tree Cottage will be used by the new housing development in Stevens Lane. Concerns that the ditch would not cope with extra water were raised. Responses to those questions are awaited.

**210.2 UDC Tree Planting (Item 22/182.1)** - At their meeting on 29th September the Nature Area Working Group agreed to submit an expression of interest to UDC for trees to plant in the Nature Area. The request will be for Common Alders, Mountain Ash, Field Maples, Oaks and Hawthorn Hedging (see Item 22/225.3).

**210.3 Mound from Muga Construction / Overgrown Area near Beacon (Item 22/182.9)** - An update will be made at the PC meeting on 2<sup>nd</sup> November.

**210.4 Overgrown Hedge Junction Braintree Road / Stebbing Road (Item 22/182.10)** - A letter has been sent to the property asking the occupants to cut the hedge back ensuring that it no longer encroaches onto the pavement.

**210.5 Overgrown Hedge at Thistley Bridge (Item 22/182.11)** - The Clerk visited the site and believes the issue has been rectified.

**210.6 Contravention of Tenancy Agreement (Item 22/186.2)** - The PC considered a request to charge by the square meterage for plots as opposed to a fixed price per plot. A re measuring / re pricing structure was not believed to be a practical exercise. It was agreed that due to the limitations of the middle plot the tenant would be allowed to pay 2 rentals instead of 3 should he wish to cultivate all 3 plots.

**210.7 Small Trees in Churchyard (Item 22/189.2)** - The Clerk is applying to UDC for permission to carry out these works as they are within the Conservation Area. Permission will also be sought from the Diocese.

**210.8 Essex Police Beat Surgeries (Item 22/200.1)** - Following the first Beat Surgery on 22<sup>nd</sup> September PCSO Natalie Smith reported that "It was a brilliant engagement; a lot of people came to say hello and to raise their concerns."

#### 22/211 **County Councillor Report**

Members noted the report from County Councillor Martin Foley which contained Highways information including the appointment of new Officer Sarah Tomlin. Cllr Foley also referred to his work with start-up youth clubs and funding available for these.

#### 22/212 **District Councillors Report**

Members noted the [report](#) from the District Councillors which contained information on the pause to the Local Plan process while information already assembled is cross checked and verified; the desirability of having the designation status for major planning applications lifted as soon as practicable; the Uttlesford Budget 23/24 – the survey to express views on what UDC's spending priorities should be can be accessed [here](#) - it is open until 31<sup>st</sup> October 22. The report also referred to the cost of living crisis and UDC's Household Support Scheme which provides a rebate to households in receipt of Local Council Tax Support. Government Schemes to support people particularly with energy bills were signposted and can be found [here](#).

#### 22/213 **Correspondence**

Members noted the Correspondence received (see pages 7/8) including the following:

**213.1 Footpath 12 Application to Divert Withdrawn** - The PC noted that the diversion requested by school governors due to concerns about safeguarding near the school had been applied for by the developer of [UTT/20/1882/FUL](#) - Land At Sunnybrook Farm. It is unclear why the application has been withdrawn. A suggestion that the Parish Council could consider applying to re-route the footpath jointly with the school will be discussed further.

**213.2 Unoccupied Property Bannister Green** - Concern was raised by a resident re an unoccupied property in Bannister Green. An overgrown front garden was affecting road visibility whilst the overgrown back garden was believed to have a possible rodent infestation. The Clerk advised that Environmental Health had contacted those responsible for the property and asked them to rectify the issues raised.

**213.3 Essex & Herts Air Ambulance** - A request for support will be considered by the Finance Committee.

**213.4 GigaClear** - Request to give a presentation to the Parish Council re Ultra-Fast Broadband. It was agreed that they may attend a PC meeting for a maximum 15 minute presentation.

*Clerk's Note: GigaClear have agreed to attend the next PC meeting on 2<sup>nd</sup> November.*

#### 22/214 **Finance**

**214.1 Purchase of Adobe Software Licence re Felsted Focus** - The PC noted that Adobe software is required to produce the layout of the Felsted Focus. Proposed by Cllr Roy Ramm, seconded by Cllr Richard Freeman it was agreed that the PC would purchase the software at a cost of £51.98 per month. It will be used by Dave Hardy when producing the magazine layout for each edition. The PC expressed their gratitude to Dave Hardy who spends many hours producing the layout free of charge. It was noted that he brings specific skills to the Felsted

Focus that are not readily available elsewhere.

**214.2 Accounts for approval/payment** - Members considered the list of payments on page 9. Proposed by Cllr Frances Marshall, seconded by Cllr Roy Ramm the payments list was unanimously approved.

**214.3 Receipts** - Members noted receipts of £53,031.35 consisting of: £53,000 second half of precept; £5 donation to Felsted Focus; £24.35 rebate from Eon relating to the closing balance on an account moved to Eon Next and £2 for allotment rent.

**214.4 Renewal of Street Lighting Electricity Contract** - Due to the government price cap for businesses the unit price will be capped at 21p until March 2023. The renewal of the contract will be considered at the PC meeting in January. The PC were advised that the electricity contract at the pavilion is due to expire at the end of October. The RFO will obtain quotes from suppliers for consideration at the next PC meeting in November.

- 22/215 **Allotments - Installation of Wire in Hedge Line / Pedestrian Gate** - The PC were advised that the estimated cost of wire / gate installation would be in the region of £1500. It was agreed that this could not currently be funded by the PC. Proposed by Cllr Roy Ramm, seconded by Cllr John Moore it was unanimously agreed that tenants be allowed to erect their own temporary / removeable netting around their plots if they wished to do so in order to protect their crops from wildlife.
- 22/216 **CCTV Review** - This is ongoing. Cllr Graham Harvey is awaiting a quote.
- 22/217 **NFU Health and Safety Report** - This has been received and circulated to the Health and Safety Working Group. They will meet later this month to go through the report in detail.
- 22/218 **Terms of Reference for Committees (Finance / Highways / Planning)** - The PC considered the previously circulated Terms of Reference for Committees. Proposed by Cllr John Moore, seconded by Cllr Richard Freeman the Terms of Reference for the Finance, Highways and Planning Committees were adopted unanimously.
- 22/219 **Adoption of Policies: Co-Option / Lone Working / Grievance and Disciplinary Procedure**  
The PC considered the previously circulated policies / procedure. Proposed by Cllr Roy Ramm, seconded by Cllr John Moore the Co-Option / Lone Working policies together with the Grievance and Disciplinary procedure were adopted unanimously.
- 22/220 **Play Equipment Repairs Update** - The PC noted that Cllrs Graham Harvey, Richard Freeman and the Clerk had met at the Main Play Area and inspected equipment identified in the Rospa report as requiring remedial action. It was agreed that wooden equipment was still in a good condition, the integrity of the poles not compromised and remedial works were therefore not required.
- 22/221 **Felsted Events Committee** - The PC noted the advice received by the RFO from NALC that it would be possible for the PC to hold ring fenced monies on behalf of the Events Committee, but that as some event activities would require VAT to be charged the PC would be required to register for VAT. It was agreed that the RFO would consult Accountants Fisher Michael for advice. The issue was referred to the Finance Committee for further discussion.  
*Note: Cllr Richard Silcock left the meeting at this point.*
- 22/222 **British Legion Future Use of Car Park Update** - The PC were advised that Cllrs Graham Harvey, Richard Freeman and the Clerk met at the car park to review the area re any future use as an outdoor space by the Legion. They identified a potential area that could be used affecting just two car parking spaces. The PC agreed that Legion use of the car park would need to be for specified times with a mechanism for opening up the car parking spaces when the Legion were not using them. Cllr Graham Harvey will arrange a meeting with a representative from the British Legion to discuss.
- 22/223 **Felsted Neighbourhood Plan / Bury Farm Section 106 Agreement** - The PC noted that development is expected to commence in November.
- 22/224 **Felsted Community Trust Formation Status** - The bank account is still awaited. Cllr Graham Harvey is progressing this with Nat West Bank.
- 22/225 **Nature Area Working Group**  
**225.1 Management Plan** - The NAWG are awaiting quotes for a management plan which they

hope will assist with the long term management of the Nature Area.

**225.2 Current Works** - The first field nearest Station Road is due to be flailed to help control thistles and docks. It was noted that the front area bordering Station Road is to be sown with wildflower seeds.

**225.3 Tree Planting** - The NAWG plan to submit an expression of interest to UDC's Tree Planting Scheme 22/23 (see Item 22/210/2).

**225.4 Re-wilding the Parish Greens** - The NAWG considered the possibility of rewilding certain areas of parish greens. The Clerk is registering Felsted for the Essex Wildlife Trust's "Wilder Towns, Wilder Villages" free advice scheme which will be consulted prior to any "re-wilding"!

22/226 **Christmas Tree**

The PC noted that the decoration making day is scheduled for Saturday 12<sup>th</sup> November. The tree lighting up day is scheduled for Saturday 3<sup>rd</sup> December. Banners will be erected around the parish advertising both events.

22/227 **Defibrillator Training** - The PC considered two quotes. Proposed by Cllr Penny Learmonth, seconded by Cllr Roy Ramm it was unanimously agreed to accept the quote from TPM Medical to provide on-site training for 20 people at £200 / for 10 people at £140. It was agreed that the course would be offered to members of the public at a cost of £10 per head. This will be advertised in the Felsted Focus / PC Notice Boards / PC Website in the new year. It is anticipated that the course will run in Spring 23.

22/228 **Winter PC Meetings** - The PC agreed that during the months of November - March should the weather make travelling inadvisable the monthly PC meeting would move to the on-line platform zoom. It was noted that this could be at short notice but would be communicated via the PC Website. A zoom link would be supplied with agendas in case they should become needed. Any members of the public who regularly attend PC meetings and wished to be notified of any change to the meeting format / venue directly were asked to supply their contact telephone numbers to the Clerk.

22/229 **Chairman's Matters** - It was noted that two letters had been written to His Majesty King Charles III on behalf of the Chairman, the Parish Council and the Residents of Felsted Parish. The first expressed sympathy on the passing of Her Majesty The Queen, the second sent after the period of official mourning congratulated His Majesty The King on his accession to the throne.

22/230 **Clerk's Matters**

**230.1 Re-Opening of PC Office** - The PC agreed that the office would re-open on Monday's 10.00 am – 12.30 pm commencing 10<sup>th</sup> October. It was noted that a Risk Assessment had been carried out and safety / security measures were to be put in place. A review of office opening hours will be carried out in 3 months time.

**230.2 Concrete Block** - The PC noted that a moveable concrete block that can be used to block traveller access is sited at the car park by the MUGA. It was agreed that the block be relocated to Cllr Graham Harvey's premises enabling him to react quickly moving the block to any location around Felsted if needed. As this would require the use of a telehandler a small charge would apply should the block be needed following it's relocation.

**230.3 Vandalism of Teen Shelter** - The PC noted that an unsuccessful attempt had been made to light a fire under the shelter. PCSO Natalie Smith had been informed and would be carrying out more weekend patrols as a result.

**230.4 Fire Extinguisher Testing** - This is scheduled for Thursday 6th October.

22/231 **Planning Applications and Decisions**

**231.1 Applications to be Considered at the next Planning Meetings as follows:**

i) **5<sup>th</sup> October 22** (meeting postponed from 20th September due to period of official mourning)  
[UTT/22/2395/HHF - The Beeches 11A Station Road](#)

Proposed one and half storey side extension replacing conservatory.

[UTT/22/2472/LB / UTT/22/2471/HHF - The Bungalow 1 Aylands Farm Bannister Green](#)

Internal alteration, replacement external doors and windows, new patio doors and new external cladding

**UTT/22/2508/HHF - Alvignac Watch House Green**

Proposed single storey pitched roof Annexe in garden

**ii) 18th October 22**

**UTT/22/2560/FUL - Homewaters Braintree Road**

Demolition of chalet bungalow and erection of 1 no. 4 bed house with home office.

**UTT/22/2629/LB - West Manor 11 Station Road**

Removal of internal wall to rear range comprising removal of door and window opening - insertion of structural beam support over. Relocation of basement floor access hatch with amendment to floor joists. Relocation of double timber door set to living room/hall with infill above. Upgrade glazing to existing conservatory comprising installation of secondary glazing panels and replacement triple glazing to rooflight. Removal and infill of window panel to east end of conservatory. Waste pipe route through internal wall to basement below. Lining of existing wall and ceiling of conservatory area with insulation and finishes

**UTT/22/2638/FUL - Bury Farm House 2 Station Road**

Proposed demolition of existing dwelling and other outbuildings and erection of 1 no. replacement dwelling and garage with associated works.

**UTT/22/2544/OP - Land West Of Kunduchi Rayne Road**

Outline application with all matters reserved, with the exception of access and landscaping, for 8 detached dwellings

**UTT/22/2537/HHF - Hawkins Braintree Road**

Demolition of rear conservatory and erection of single storey rear extension to form dining room. Erection of extension to create covered passage between dining room and existing kitchen

**231.2 Decisions Received Since Previous Council Meeting**

**UTT/22/1587/HHF - Foxtons Molehill Green Road**

Single storey extension, existing roof to be raised to create an additional floor and ground floor fenestration changed.

**Permission Granted – 8<sup>th</sup> September 2022**

**UTT/22/1078/DFO / UTT/22/1080/FUL - Land West Of Bury Farm Station Road**

Reserved matters application, following approval of UTT/18/2508/OP, for appearance, landscaping layout and scale, for the proposed development of a doctors' surgery and 38 dwellings. To be considered in conjunction with UTT/22/1080/FUL

**Permission Granted – 7<sup>th</sup> September 2022**

**UTT/22/1961/HHF / UTT/22/1962/LB - Brook Farm Stebbing Road**

Demolition of rear building, new rear extension.

**Permission Refused – 12<sup>th</sup> September 2022** *'it would cause harm to the significance of the Grade II Listed Building, by the introduction of an incongruous addition of the large rear extension and by not preserving the special interest of the Listed Building.'*

**UTT/22/1963/HHF - Brook Farm Stebbing Road**

Alterations to existing garage, conversion of existing garage loft into domestic office and new cart lodge.

**Permission Refused – 12<sup>th</sup> September 2022** *'it would cause harm to the significance of the Grade II Listed Building, by the introduction of an incongruous addition of the large extension and by not preserving the special interest of the Listed Building.'*

**UTT/22/1758/CLE - Gransmore House Gransmore Green**

Work started on UTT/20/0128/DFO

**Permission Granted – 14<sup>th</sup> September 2022**

**UTT/22/2319/HHF - 2 Blackley Lane Cottages London Road**

Double storey rear extension.

**Permission Granted – 26<sup>th</sup> September 2022**

**UTT/22/2157/OP- Land Rear Of Stane House Dunmow Road**

Outline application with all matters reserved except for access for the construction of 1 no. Dwelling.

**Permission Refused – 28<sup>th</sup> September 2022** *'it would result in substantial additional built form in the countryside which would be detrimental to its open and rural character . The proposed development does not need to take place there and is not appropriate to the rural area. There are no material considerations which would justify the development of this site outside of the Development Limits. The harm caused would not be outweighed by the benefits of the development.'*

**Proposals for Future Agenda**

**232.1 Memorial Hall Water / Sewerage** - The PC noted that the Memorial Hall had contacted the RFO regarding an increase in the Memorial Hall’s water bills. They queried whether the public toilets / pavilion were coming off of the Memorial Hall supply. The RFO will investigate.

**232.2 The Pavilion** - The PC noted with disappointment that graffiti had been written on the whiteboard in the pavilion. The Clerk had contacted those responsible.

*Clerk’s note: An apology was subsequently received.*

**232.3 Village Attendant** - The PC noted that the Village Attendant will not be available to the PC from mid-October for a few weeks. They noted that he had organised a replacement to empty the bins / service the public toilets. The PC expressed their gratitude to him for this.

**232.4 Allotments** - A resident had expressed concern about possible grass fires in hot weather and suggested a fire break be mown between the houses on Station Road / the allotments. The Clerk explained that allotment holders were responsible for cutting the grass around their own plots. Several overgrown plots had now been taken on by new tenants with long grass already cut / overgrown vegetation cut down / removed.

There being no further business the meeting closed at 8.54 pm

Next Meetings:

Next Finance Committee Meeting: Tuesday 12th October 22 online at 6.00 pm

Next Planning Committee Meeting: Tuesday 18th October 22 online at 6.00 pm

Next Council Meeting: Wednesday 2nd November 22 in the URC Hall at 6.30 pm

..... 2<sup>nd</sup> November 2022  
Chairman

## Correspondence List – October 2022

<p>1. Her Late Majesty The Queen</p> <p>Various communications re the passing of Her Late Majesty The Queen were received including protocols to be observed from UDC, ECC, EALC and NALC and other organisations.</p>
<p>2. UDC:</p> <p>a) Update on local plan timetable – (fwd to Asst Clerk for Planning Committee 13/9)</p> <p>b) Consultation re UDC's spending priorities in 2023/24. Consultation open until Monday 31 October 2022.(circ to PC 22/9).</p> <p>c) Community Achievement Awards - The closing date for applications is now midday on 14 October.</p> <p>d) District News (circ. To PC 30/9)</p>
<p>3. ECC:</p> <p>a) Temp. Closure of Crix Green Road, commencing on 6th October 2022 for 5 days. The closure is required while Affinity Water undertakes new connection works. (circ to PC 9/9)</p> <p>b) Emergency road closure Bannister Green 20/9. Affinity Water estimated works lasting 2 days-permission to close road in force for up to 21 days. (Circ to PC 20/9)</p> <p>c) <a href="#">DigiGo</a> expansion of Travel Zone - now includes Great Dunmow, Stebbing, Great Canfield, Great Saling and surrounding areas.</p> <p>d) Essex Climate Action (circ. to PC 30/9)</p> <p>e) Footpath 12 Application to divert withdrawn (circ to PC 03/10)</p> <p>f) August Edition of Highways Highlights (circ. to PC 3/10)</p>
<p>4. Chelmsford City Council: Local Plan extension to Issues / Options consultation to 20 October 2022. (fwd to Asst Clerk for Planning Committee 16/9)</p>
<p>5. UALC AGM scheduled for Wednesday 21<sup>st</sup> September at 7.30pm.</p>
<p>6. National Highways</p> <p>a) Postponement of planned road closures to help reduce congestion on routes into London as people travel to pay respects to Her Late Majesty The Queen.</p> <p>b) Presentation Thursday 22nd Sept re road improvement works on the A120 between Stansted and Braintree. (Circ to PC 16/9) <i>Note: Cllr RF hoped to attend.</i></p> <p>c) Overnight works on the A120 between Stansted and Braintree. The works will last for 6 months between October 22 - March 2023 and will include resurfacing, safety barrier renewal, landscape and biodiversity improvements. (Circ to PC 27/9)</p>
<p>7. Essex Police Leaflet on Dog Theft (circ. to PC 22/9)</p>
<p>8. Stansted Airport's Community Flyer (circ. to PC 27/9)</p>
<p>9. Resident Letter:</p> <p>Unoccupied property at Bannister Green. Concern re Overgrown front garden affecting road visibility plus possible rat problem, emanating from the rear garden.</p>
<p>10. Essex &amp; Herts Air Ambulance – request for support.</p>
<p>11. Airport Environment Federation Update (fwd to Cllrs RF / AB 29/9)</p>
<p>12. RCCE:</p> <p>a) AGM - Wednesday 5th October, at Layer Marney Tower (circ to PC 15/9)</p> <p>b) Essex Warbler October Edition (circ to PC 04/10)</p>

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| 13. CPRE: September Campaigns Update (circ to PC 24/9)   |
| 14. <a href="#">Buffy Playbus</a> – Buffy will be at Raven's Crescent every Tuesday morning from 9.30-10.45am (Play for the under 5's). Click on the link to book a free ticket – spaces are limited. (circ. to PC 27/9) |
| 15. Gigaclear – Request to present to PC re Ultrafast Broadband future build network.<br>(circ to PC 05/10)  |



## Unpaid List - October 2022

	Date	Num	Memo	Open Balance	Payment Ref
<b>A &amp; J Lighting Solutions</b>					
	20/09/2022	36564	Replace fitting with LED fitting o/s 55 Station Road	594.00	
Total A & J Lighting Solutions				594.00	220901
<b>Astragraphic Design Ltd</b>					
	26/09/2022	AG00562	Monthly charge for Adobe Software Creative Cloud Suite	51.98	
Total Astragraphic Design Ltd				51.98	220902
<b>Barbara Hollingsworth</b>					
	30/09/2022	Sep22	Unlocking car park 1 - Sep 2022	60.00	
Total Barbara Hollingsworth				60.00	220903
<b>Buzz Supplies Ltd</b>					
	04/10/2022	265101	2x 12 toilet roll packs	46.53	
Total Buzz Supplies Ltd				46.53	220904
<b>HM Revenue &amp; Customs</b>					
	30/09/2022	Sep22	PAYE/NI payment for Jul - Sep 2022	1,789.91	
Total HM Revenue & Customs				1,789.91	220905
<b>JCM Services</b>					
	14/09/2022	INV-1332	Nature Area - Grounds Maintenance 3/4	240.00	Metro - 800026
	14/09/2022	INV-1319	Parish and Church yard maintenance and hard surface spray 3/4	2,370.00	220906
Total JCM Services				2,610.00	
<b>NEST Pensions</b>					
	30/09/2022	Sep22 - Pension	Pension Contribution - Sep22	128.40	
Total NEST Pensions				128.40	DIRECT DEBIT
<b>NPower Business Solutions</b>					
	12/09/2022	4754400	AC # A0009232099 - Street light electricity for 01/09/22 to 30/09/22 - MPAN 1013095287825 & 1013...	244.86	
	05/10/2022	4846822	AC # A0009232099 - Street light electricity for 01/09/22 to 30/09/22 - MPAN 1013095287825 & 1013...	879.46	
Total NPower Business Solutions				1,124.32	DIRECT DEBIT
<b>Officials - Salaries</b>					
	30/09/2022	Sep22 - Salary		2,706.38	
Total Officials - Salaries				2,706.38	220907, 220908, 220909
<b>Officials - Expenses</b>					
	30/09/2022	Sep 22 - Exp	Clerk's expenses - Sep 2022- Zoom subscription, Google Suite & computer support package, working... Asst Clerk Expenses - Sep 2022 - working from Home Allowance RFO Expenses - Sep 2022 - home working allowance, mileage	102.98	
Total Officials - Expenses				102.98	220907, 220908, 220909
<b>Paul Clark Printing Limited</b>					
	16/09/2022	28819	Printing Felsted Focus - Autumn 2022	1,050.00	
Total Paul Clark Printing Limited				1,050.00	220910
<b>PKF Littlejohn</b>					
	12/09/2022	SB20221894	External Audit for 2021-22 financial year	480.00	
Total PKF Littlejohn				480.00	220911
<b>S P Barnard</b>					
	30/09/2022	Sep22	Village attendant - Sep 2022	860.00	
Total S P Barnard				860.00	220912
<b>St George's Pest Control Ltd</b>					
	14/09/2022	40456	Allotments pest control - 11/09/22 to 10/12/22	180.00	
Total St George's Pest Control Ltd				180.00	220913
<b>Uttlesford Association of Local Councils</b>					
	23/06/2022	23Jun22	Annual membership subscription 2022-23	10.00	
Total Uttlesford Association of Local Councils				10.00	220914
<b>TOTAL</b>				<b>11,794.50</b>	