

FELSTED PARISH COUNCIL

Minutes of the 1098th meeting held on 2nd March 2022 at 6:30 pm using the Zoom online platform.

Present: Councillors Graham Harvey (Chairman), Andy Bennett, Richard Freeman, Penny Learmonth, John Moore, Andrew Parker, Roy Ramm and Richard Silcock along with 3 members of the public. Also present were County Councillor Martin Foley and District Councillors John Evans and Sandi Merifield. In attendance: The Clerk, the Assistant Clerk and the RFO.

22/46 **Apologies for Absence**

Apologies had been received from Cllrs Alec Fox, Hywel Jones, Frances Marshall and Youth Representative Will Bennett.

22/47 **Declarations of Interest**

None were received.

22/48 **Public Forum**

No points were raised.

22/49 **Minutes of Meeting 1097 held on 2nd February 2022**

These Minutes were approved. They will be signed by the Chairman when the Council next meets in person.

22/50 **Minutes of the Planning Committee meeting held on 15th February 2022 and the Finance Committee Meetings held on 12th January 2022 and 23rd February 2022**

These Minutes were noted and would be formally approved at the next meeting of the respective committees.

22/51 **Matters Arising from the 2nd February Council Meeting**

51.1 County Cllr Visit to Felsted (Item 22/29.1) - County Cllr Martin Foley is due to visit Felsted with Rissa Long from ECC Highways on Monday 7th March. They will be accompanied by Cllrs Graham Harvey, Frances Marshall and the Asst Clerk.

51.2 Locality Fund (Item 22/29.2) - Following authorisation from County Cllr Martin Foley, ECC agreed to fund the purchase of a double capacity public litter bin at a cost of £812.73 from the Locality Fund. The bin has been delivered and will be installed by the Village Attendant at the front of the MUGA/top of the Car Park. The Clerk will submit a copy of the invoice to ECC for reimbursement.

51.3 Hollow Road Sign (Item 22/29.5) - This has been reinstalled by the Village Attendant.

51.4 Woodley's Car Park Dedication Plaque (Item 22/37) - The plaque has been fitted to the fence at the entrance to the car park.

51.5 Jubilee Flag (Item 22/39.3) - An official Platinum Jubilee flag has been purchased by the Clerk at a cost of £37.44 plus vat. This will be flown during the Platinum Jubilee Celebrations.

51.6 The Queen's Green Canopy (Item 22/40.3) - Following consultation with Cllr Andrew Parker the Clerk ordered 6 laser engraved Stainless Steel Commemorative Plaques / Spikes for the trees from "The Workshop Aberfeldy" at a cost of £43 each plus vat. Total cost including post & packaging was £273 plus vat.

51.7 Willows Green Notice Board (Item 22/41.1) - The Village Attendant inspected the notice board. He reported that the Oak is undergoing a natural ageing process similar to the main board outside of Linsells last year. The Attendant will coat the board with a preservative but reports that it will not alter the appearance of the board.

51.8 Hedge between Thistley Bridge / Hollow Road (Item 22/41.3) - Cllr Graham Harvey contacted the landowner requesting that the hedge be cut back. The Clerk subsequently reported the hedge to ECC Highways as requested by Cllr Graham Harvey.

51.9 Allotment Bait Boxes (Item 22/45.2) - Despite repeated calls to Command Pest Control no response was received to requests for replacement/extra bait boxes. The Clerk reported that the level of service from Command Pest Control has been considerably less than desired

over a number of months. The PC agreed that the Clerk should terminate the current contract with Command Pest Control and sign a new 12-month contract with St George's Pest Control at a cost of £150 plus vat per quarter. This will include a minimum of eight site visits a year.

51.10 Street Light (Item 22/45.3) - The developer gave a clear undertaking that should the street light cause any problems for residents they would resolve the issue. Following consultation with Cllrs Richard Freeman/Frances Marshall the Clerk gave the developer the PC's permission to upgrade the street light as they had requested.

22/52 **County Councillor Report**

Members noted the report from County Cllr Martin Foley which contained information on the breakdown of the 2022/23 precept as follows:

Essex County Council	£53,853,028
Uttlesford District Council	£6,403,772
Police, Fire and Crime Commissioner (PFCC) Fire and Rescue Authority	£2,895,361
PFCC for Essex Policing and Community Safety	£8,398,969
Town and Parish Councils	£3,998,069

The total of all precepts levied is £75,549,199 resulting in an average Band D Council Tax of £1,965.60 an increase of £80.88 (4.29%) on the previous year.

22/53 **District Councillors Report**

Members noted the [report](#) from the District Cllrs which focussed on planning. The "designation" of UDC's planning function by the Department for Levelling Up, Housing and Communities (DLUP) formed a substantial part of the report. During the period between April 2018 to March 2020 over 10% of UDC's decisions were overturned on appeal, exceeding the allowed threshold and resulting in the designation. In their report the District Councillors stated that in calculating the percentage no account was taken of the quality of, or reason for the original decisions. Nor was an allowance made for finely balanced decisions. The designation means that for major applications exceeding 10 dwellings or on land exceeding 1 ha. applicants can if they wish submit their planning application directly to the Planning Inspectorate for determination. This would result in a reduced consultation period of 21 days being afforded to consultees. As fees will be retained by the Planning Inspectorate the designation will also have adverse financial consequences for UDC. Disappointment was expressed by the District Cllrs that DLUP had not awaited improvements to UDC's planning service that are already underway.

Still on the subject of planning the report moved onto Gladmans, whose application for 240 dwellings on land opposite Flitch Green had been refused on appeal and then challenged unsuccessfully by way of Judicial Review. The Supreme Court has refused Gladmans permission to challenge those decisions. This has finally brought the matter to a conclusion. *Note Cllr Martin Foley left the meeting at this point.*

22/54 **Correspondence**

Members noted the Correspondence received (see pages 7/8) including the following:

54.1 Ride London - Advance notice has been received of a large-scale cycle event involving up to 25,000 cyclists riding through Essex during the weekend of 27- 29 May 22. This will result in significant road closures both in Felsted and in other parts of Essex. More information can be obtained by clicking the link [here](#).

54.2 Association of Democratic Services Officers Remote and Hybrid Meetings -

Proposed by Cllr Richard Freeman, seconded by Cllr Andy Bennett it was unanimously agreed that a letter would be written to the Secretary of State for Levelling Up, Housing and Communities calling on the Government to change the law to allow councils the flexibility to hold remote/hybrid meetings when they deem appropriate within agreed rules and procedures.

54.3 National Association of Civic Officers – All Civic Heads have been invited to plant a tree on 11th March as a tribute to Hm The Queen. Cllr Graham Harvey confirmed that he would plant a Mountain Ash tree on Watch House Green. Cllr Andrew Parker will assist. The Clerk will register the tree on The Queen's Green Canopy website.

54.4 Police Community Support Officer – The Clerk received an introductory phone call from Felsted's new PCSO. The PC agreed to invite her to attend a meeting of the Parish Council.

54.5 Felsted School Almshouse Vacancy – A single storey, unfurnished, one bedroomed bungalow, set in a courtyard with six other properties at Felsted Almshouses has become available. More information can be accessed by clicking the link [here](#) or by contacting Tracy Eastop PA to the Bursar at Felsted School Tel: 01371 822600 Email: burspa@felsted.org

22/55 **Finance**

55.1 Payments - Members considered the list of payments on page 9. Proposed by Cllr Roy Ramm, seconded by Cllr Richard Silcock the payments list was unanimously approved.

55.2 Nature Area Reimbursement - The RFO reminded the PC that since the beginning of the Coronavirus Pandemic due to difficulties in getting cheques signed all Nature Area expenses had been paid from general Parish Council funds rather than the Nature Area account (Minute 8a of informal discussion held by Conference telephone call on 1 April 2020). As this should no longer be a problem going forward it was proposed by Cllr Richard Freeman, seconded by Cllr Penny Learmonth and unanimously agreed that the Nature Area would make a one-off payment of £2420 to reimburse all outstanding expenditure to the Parish Council (see page 10). Going forward Nature Area expenses will be paid by cheque from the Nature Area Metro Bank account as agreed by the Finance Committee (Minute F22/12) on 23 February 2022.

55.3 Receipts - Members noted receipts of £16,218.78 consisting of: VAT Rebate £15,421.78; Felsted Focus Donations £45.00; Felsted Focus Advertising £150.00; Allotment rent £2.00; Contribution to Queens Platinum Jubilee Event from Felsted Events Committee £600.00.

55.4 Budget Update - Members considered the budget review on page 10. It was noted that finances were over budget due to the Crix Green Mission renovation / Copper Beech felling in the churchyard, both rolling over into this financial year together with the unbudgeted for construction of the passing place in Jolly Boys Lane North and the urgent repairs to the roof of the Pavilion. The increase in contracted hours for both the Clerk/Assistant Clerk plus an increase in the hourly rate for the Village Attendant have been partially offset by savings on a number of expenditure items.

22/56 **Committee Meeting Dates**

The PC noted that the Finance Committee meeting originally scheduled for 5th May would now take place on 18th May, and that the Planning Committee meeting originally scheduled for Tuesday 16th August would now take place on Tuesday 30th August.

22/57 **Employee Pensions**

Councillors were advised that the Assistant Clerk had opted into the PC's NEST pension scheme. The RFO will advise payroll.

22/58 **UDC Green Waste Service 2022**

It was proposed by Cllr Roy Ramm, seconded by Cllr Richard Freeman and unanimously agreed to continue with this service at a cost of £73.50 per hour. The green waste skip will be at Bannister Green between 9 - 10am every Sunday morning from 6th March until 4th December 22 inclusive. It was noted that the service is well used and that the operatives go above and beyond to assist residents.

22/59 **Pavilion**

The Clerk confirmed that a grant application for £5092 had been submitted to the Football Association. This represented the maximum 75% allowed of the total project cost of £6790. The District Councillors offered to fund the extractor fans and the repainting of the exterior of the pavilion from the Councillor Initiative Fund (Correspondence List Item 2f). An application for £790 has therefore been submitted to the fund. On behalf of the PC Cllr Graham Harvey expressed gratitude to the District Councillors for their contribution which is greatly appreciated.

22/60 **Oak Tree at Bannister Green**

The Clerk had been contacted by Uttlesford Norse, the organisation responsible for the maintenance of UDC's housing stock regarding a property in Burnstie Road. Cracks have appeared in the building and a Structural Engineers report commissioned by Uttlesford Norse stated that roots from the Oak tree are believed to be causing the damage. The Clerk notified the PC's insurers as it is likely that UDC will look to reclaim costs of any remedial works to the property from the PC, who in turn would need to make a claim on their insurance. The Clerk

also contacted the Landscape Officer at UDC for advice. He stated that although it is sometimes possible to cut back tree roots and install a root barrier usually the only course of action is to fell the tree as root barriers do not always provide long-term resolution. The Clerk will contact him again for further guidance.

22/61 **Vandalism to Bus Shelters**

The bus shelter at the top of Jolly Boys Lane North together with the one on the opposite side of the road have both been vandalised. The windows of both shelters were smashed out. The Village Attendant cleared up the broken panes and the Clerk reported the incident to the police. The PC agreed that as this was the second time in recent months that the windows had been smashed, they would not be replaced.

22/62 **Mobile Vehicle Activated Sign (VAS)**

The Asst Clerk had pre circulated indicative costs re purchasing a mobile VAS. The PC agreed that this could not be funded from the current budget. It was noted that a condition of approved planning application UTT/20/2375/FUL (Construction of 4 no. detached dwellings and garages with new access off Braintree Road Watch House Green) was the installation of a VAS by the developer. The Clerk will contact the developer and ask them to consider purchasing a mobile VAS instead of a static one. This could then also be used in other locations around the parish.

22/63 **Bury Farm Section 106 Agreement**

The developers of the site are making a presentation to UDC Planning Committee on 22nd March. Cllrs Richard Freeman and Roy Ramm will attend as observers. Cllr Graham Harvey will pursue Holmes and Hills for the finalisation of the Felsted Community Trust.

22/64 **Hm The Queen's Platinum Jubilee**

64.1 Grants – Grants of up to £700 per parish are available from UDC to help fund jubilee celebrations. (Correspondence List Item 2c). The Clerk will await instruction from the Events Committee. The deadline for applying for a grant is 22nd April.

64.2 Events Committee - The next meeting of the committee will be held on Tuesday 8th March. The PC acknowledged that the volunteers which include both Parish Councillors and residents have taken on a very big task and their dedication is greatly appreciated.

64.3 Volunteers - More support is needed, particularly on Friday 3rd June. If anyone can help set up and/or marshal the event even for a short while they are asked to contact the Clerk.

22/65 **Chairman's Matters**

65.1 PC Meeting Times – It was agreed that PC meetings will continue to start at 6.30pm when they return physically to the URC Hall in April.

65.2 Annual Parish Assembly - The Chairs of various groups were reminded that their reports must be submitted to the Clerk ahead of the APA on 21st April.

22/66 **Clerk's Matters**

66.1 Notice Boards

(i) Bannister Green – The notice board is unstable. The Village Attendant has been asked to inspect it.

(ii) Various Boards – Several notice boards around the Parish have locks that have deteriorated. The Village Attendant has been asked to see if the locks can be replaced.

66.2 Annual Parish Assembly - A reminder that this is scheduled to take place on Thursday 21st April at 7pm in the URC Hall.

66.3 Storm Damage - Following Storm Eunice the Village Attendant drove around the Parish and cleared many fallen branches / debris from the roads in order to make them safer and passable again. This resulted in far fewer issues than expected being raised with the Parish Council the following week. The PC expressed their gratitude to him.

22/67 **Planning Applications and Decisions**

67.1 Applications to be Considered at the next Planning Meeting (15th March)

UTT/22/0460/FUL Brick House Farm Cock Green

Proposed change of use from ancillary residential building to a laboratory-scale wool processing facility (Class E) to include equipment required to scour, card and spin to yarn.

UTT/22/0476/HHF 4 The Orchard Braintree Road

Proposed single storey side extension, plus internal alterations

UTT/22/0554/HHF The Glen Milch Hill Lane

Demolition of rear conservatory and erection of single storey rear extension. Alterations to existing windows on rear elevation.

67.2 Decisions Received Since Previous Council Meeting

UTT/21/3679/HHF Mount Cottage Cock Green Cock Green Road

Removal of existing Orangery and replace with new Orangery

Permission Granted – 2nd February 2022

UTT/21/3637/HHF Watch House Cottage Bannister Green

Section 73A Retrospective application for swimming/lap pool in garden.

Permission Refused – 1st February 2022 *'it does not respect the host dwelling or the protect or enhance the character of the local area... The development would, by virtue of its siting, scale, form and design cause less than substantial harm that is weighted at the high end of the scale to the significance of the listed building to the character and historic importance of the host Grade II heritage assets and their setting.'*

UTT/21/3641/FUL The Oak House Bannister Green

Erection of 1no. detached dwelling, with associated curtilage, vehicular access from public highway, off street car parking, and landscaping.

Permission Refused -2nd February 2022 *'The proposed development directly adjacent to the Grade II Listed 'The Three Horseshoes' by virtue of its design, bulk, mass and scale would create a visual link between the listed building and the modern development to the east, fundamentally altering the context and setting within which the listed building is experienced and would compete visually with the listed building in prominence in longer views across the green. The public benefits associated with the proposals do not outweigh the 'great weight' to be given to the less than substantial harm identified.'*

UTT/21/3736/HHF Beretun Barn Cobblers Green

Proposed detached single storey garage, store and home office

Permission Granted - 10th February 2022

UTT/21/3441/HHF 5 Bury Fields

Proposed erection of two storey side and rear extensions, demolition of existing garage, alterations to existing porch and associated operational development.

Permission Granted - 10th February 2022

UTT/21/3795/HHF Limeen 25A Station Road

Conversion of existing loft space to provide 2 additional bedrooms and bathroom/shower roof. Provision of pitched dormer windows to rear elevation and Velux style roof windows to front elevation

Permission Granted - 24th February 2022

UTT/21/3493/HHF 16 Evelyn Road Willows Green

Proposed front and side extensions. Re-roofing including provision of dormer windows. Alterations including replacement roof to conservatory, with associated works - amended application to that approved and part implemented scheme under UTT/17/3085/HHF

Permission Granted - 23rd February 2022

22/68 **Other Urgent Matters**

68.1 Damaged Bridge on FP 19 – This was reported previously to ECC Highways. Asst Clerk will request an update from them.

68.2 Willows Green Play Area - Damage is being caused to the play area. It is thought Muntjac deer are responsible, and are entering the play area through the gap left when the stile was removed by Highways when FP99 was diverted. The Clerk will contact Highways and ask if the stile can be reinstated.

68.3 Pay Award - The Local Government pay award from 1 April 2021 to 31 March 2022 of a 1.75% increase has been agreed by the GMB and UNISON. Councils are encouraged to pay this award to employees as soon as possible. The PC's Personnel Committee will be informed.

68.4 Dog show – The PC were advised that this is scheduled to be held on the Main Playing Field on Sunday 4th September 22

68.5 Next Meeting of PC on 6th April 22 – This sees the resumption of physical meetings in the URC Hall. The format returns to the pre pandemic layout. In line with the lifting of restrictions masks will no longer be compulsory but left to individual choice.

The formal meeting will start as usual at 6.30pm. The Chairman invited everyone to attend at the earlier time of 6pm to share drinks and nibbles as a thank you from him for the hard work and “business as normal” attitude of all concerned over the past two difficult years.

There being no further business the meeting closed at 8.26pm

Next Meetings:

Next Planning Committee Meeting: Tuesday 15th March 22 online at 6.00 pm

Next Council Meeting: Wednesday 6th April 22 in the URC Hall at 6.30 pm

..... 6th April 2022
Chairman

Correspondence List – March 2022

<p>1. Coronavirus situation – Regular updates on the Coronavirus situation have been received from ECC, UDC, EALC, NALC and other companies and organisations.</p>
<p>2. UDC:</p> <ul style="list-style-type: none"> e) Notice of Designation. Larger Planning Developments (10+) to be decided by HM Inspectorate b) Green Homes Grants c) Platinum Jubilee Grants (fwd to Cllr FM 15/02) – this will be discussed under Agenda Item 18 d) Advice ahead of storm Eunice (circ to PC 17/2) e) Briefing on various issues including PINS Designation re UDC Planning / Devel. Management & Planning Enforcement Forum (29/3) & an Infrastructure Funding Statement re S106 contributions held by UDC.(circ to PC 23/2) f) Councillor Initiative Fund 21-22 – To be discussed under Agenda Item 13 g) Change of Property Name Kiganjo Causeway End Road renamed to Bards
<p>3. ECC:</p> <ul style="list-style-type: none"> a) Temp. closure of Garnetts Lane 25th February 2022 for 1 day. The closure is required while Openreach undertake pole renewal. (circ to PC 10/02) b) Temp. closure Station Road Little Dunmow 28th February 2022 for 5 days. (Note: diversion runs through centre of Felsted) The closure is required to enable Affinity Water to undertake a new connection. (circ to PC 10/02) c) Bus Network Public Survey – Access the Uttlesford Survey via https://consultations.essex.gov.uk/iptu/bus-network-reviews-uttlesford Survey runs until 25th March. d) Overnight closures on A120 between Galley’s Corner Roundabout / Dunmow West Interchange over 8 weeks between Monday 21 February – Tuesday 15 April. The closures are required for resurfacing/road marking works (circ to PC 17/2) e) Intended closure of Garnetts Lane 14th March 2022 for 1 day. The closure is required whilst Openreach undertakes pole renewal works. (circ to PC 23/2) f) Intended closure of Stebbing Road 18th March 2022 for 1 day. The closure is required whilst Openreach undertake pole replacement works. (circ to PC 1/3) g) Intended works to Ash Grove rest area adjacent to the A120 eastbound carriageway near Great Dunmow. Works scheduled to take place between Monday 7 March to Friday 18 March on week days only. (circ to PC 01/03)
<p>4. EALC:</p> <ul style="list-style-type: none"> a) Allotments Course – 3 separate sessions on the 2nd, 9th & 16th March 22. b) TEC Mate (supported by ECC) – Call for Volunteers to help show people how to use digital technology . c) Understanding the Annual Meetings/Annual Report Course 15th March 22 d) Essex Well Being Service – Free help with transport to vaccination appointments at provide.essexwellbeing@nhs.net /calling 0300 303 9988 (circ to PC 08/02) e) Ride London: Advance Notice of Event coming through Essex 27-29 May.
<p>5. Association of Democratic Services Officers: Request for councils to write to Secretary</p>

of State for Levelling Up, Housing and Communities calling on the Government to change the law to allow councils the flexibility to hold remote / hybrid meetings when appropriate to local circumstances (circ to PC 14/02)
6. National Association of Civic Officers: Invite to all Civic Heads to plant a tree on Friday 11 th March as part of a national tribute to Hm The Queen as part of The Queen's Green Canopy Initiative.
7. SLCC: AGM Thursday 16 th June 2022 at the Ivy Hill Hotel, Margareting
8. Essex Police: New PCSO Introductory Phone Call on 14 th February with Clerk
9. Uttlesford Community Travel Update (circ to PC 24/2)
10. Felsted School: Almshouse Vacancy
11. Resident Letter: Exchange of Emails with resident/Cllr Richard Freeman (Chairman of PC Planning Committee) re Planning Application UTT/22/0121/FUL Peakes Hall Lane Crix Green – Application for Change of Use of Agricultural Land to Equine Use (PC Copied in 13/02 & 14/02)
12. Stansted Airport: Survey re views on the Airports business, place in the community and how well it engages with you. The survey open until 4 th March (circ to PC 24/02)
13. AEF: Annual Report (fwd to Cllrs RF and AB 08/02)
14. CPRE: February Campaigns Update (circ. to PC 12/02) Star Count live until 6 th March
15. Keep Britain Tidy: Litter Pledge
16. RCCE: March edition of the Essex Warbler (circ to PC 28/02)
17. Stansted Airport Watch February Press Release (fwd to Cllrs RF/AB 01/03)
18. Essex Joint Health/Wellbeing Strategy Consultation open until 25/03 (circ to PC 01/03)
19. Essex Climate Action Commission – Latest News (fwd to Cllr RS)
20. Essex Police – Local Update (circ to PC 02/03)
21. Essex Rural Partnership Monthly Bulletin (circ to PC 02/03)

Unpaid List – March 2022

	Date	Num	Memo	Open Balance	Payment Reference
Barbara Hollingsworth					
	28/02/2022	Feb22	Unlocking car park 1 - Feb 2022	60.00	
Total Barbara Hollingsworth				60.00	2203-01
BT					
	23/02/2022	Q009 ZH	Telephone and broadband - 01/02/22 to 30/04/22	165.32	
Total BT				165.32	Direct Debit
E A L C					
	08/02/2022	15090	Roles & Responsibilities Course - 08/02/22 - C Schorah	84.00	
	16/02/2022	15152	Introduction to Planning Course - 23/02/22 - A Walker	84.00	
	16/02/2022	15199	Financial Regulations Course - 08/02/22 - C Schorah	84.00	
Total E A L C				252.00	2203-02
E.ON Next - A-5081E963					
	07/02/2022	0004	Ac # A-5081E963 - MUGA electricity for period 10/01/22 to 31/01/22 - MPAN 1030072525215 - Meter ...	225.84	
Total E.ON Next - A-5081E963				225.84	Direct Debit
E.ON Next - A-A7593EE9					
	07/02/2022	0003	Ac # A-A7593EE9 - Pavilion electricity 01/01/22 to 31/01/22 - MPAN 1012485770570 - Meter # D11W5...	39.11	
Total E.ON Next - A-A7593EE9				39.11	Direct Debit
Glasdon UK Ltd					
	11/02/2022	S1833261	Gemini litter bin c/w sack retention	949.85	
Total Glasdon UK Ltd				949.85	2203-03
JCM Services					
	12/02/2022	INV-1040	Reduce SE side of Oak tree at Bannister Green to hedge boundary of Oak End House	555.60	
	12/02/2022	INV-1037	Playnig Field - Posts installed alongside Rowan to straighten, Churchyard -G1 Lime Trees dead wo...	2,388.00	
	12/02/2022	INV-1048	Churchyard - pushing up of grass cutting	60.00	
Total JCM Services				3,003.60	2203-04
LastMinuteMusicians.com					
	15/02/2022	10196	Booking agent fee for The Tribe for Queen's Platinum Jubilee	600.00	
Total LastMinuteMusicians.com				600.00	2203-05
NEST Pensions					
	28/02/2022	Feb22	Pension Contribution - H Read - Feb22	106.63	
Total NEST Pensions				106.63	Direct Debit
Officials - Salary					
	28/02/2022	Feb 22 - Salary		2,689.90	
Total Officials - Salary				2,689.90	2203-06, 2203-07, 2203-08
Officials - Expenses					
	28/02/2022	Feb 22 - Exp	Clerk's expenses - Jan 2022- Zoom subscription, Google Suite & computer support package, working... Asst Clerk Expenses - Feb 2022 - working from Home Allowance, laptop repair, mileage RFO Expenses - Feb 2022 - home working allowance, mileage	434.79	
Total Officials - Expenses				434.79	2203-06, 2203-07, 2203-08
S P Barnard					
	28/02/2022	Feb22	Village attendant - Feb 2022	840.00	
Total S P Barnard				840.00	2203-09
Sham Enterprises					
	02/02/2022	18-08211-69284	5x 1000 LED Christmas Tree lights	119.75	
Total Sham Enterprises				119.75	2203-10 - PAID BY R FREEMAN FROM FUNDS HELD NO BACS PAYMENT
SLCC					
	16/02/2022	QL201029-1	Cilca Qualification fees - Asst Clerk	410.00	
Total SLCC				410.00	2203-11
The Workshop Aberfeldy					
	07/02/2022	2224	Plaques for Queens Green Canopy trees	327.60	
Total The Workshop Aberfeldy				327.60	2203-12
TOTAL				10,224.39	

Nature Area Transactions

Transaction Detail By Account

April 2021 through March 2022

	Date	Num	Name	Memo	Amount	Balance
EX-7000 - Nature Area Works						
EX-7001 - Grounds Maintenance						
	07/04/2021	INV-0682	JCM Services	Nature Area - Flail grass cutting	120.00	120.00
	29/04/2021	INV-0686	JCM Services	Nature Area - Maintenance of footpaths and frontage - 1 of 4	200.00	320.00
	04/05/2021	INV-0720	JCM Services	Nature Area - Strim along hedge line behind station road and other areas	495.00	815.00
	14/05/2021	104	Kelshall Plastics	Collection of 4x500kg bags tree guards @£21 each	84.00	899.00
	05/07/2021	INV-0775	JCM Services	Nature Area - Maintenance of footpaths and frontage - 2 of 4	200.00	1,099.00
	31/08/2021	INV-0893	JCM Services	Nature Area - Maintenance of footpaths and frontage - 3 of 4	200.00	1,299.00
	25/10/2021	INV-0945	JCM Services	Nature Area - Maintenance of footpaths and frontage - 4 of 4	590.00	1,889.00
	04/11/2021	INV-0980	JCM Services	Nature Area - Maintenance of footpaths and frontage - Final	200.00	2,089.00
	21/11/2021	AC028.00118	North End Nurseries	300x Crataegus Monogyna, rabbit guards, canes	331.00	2,420.00
Total EX-7001 - Grounds Maintenance					2,420.00	2,420.00



FPC - Budget Comparison to 31 January 2022

	Budget 2021-22		Actual 2021-22		Year End Estimate		YE Estimate - Budget		Notes
	£	£	£	£	£	£	£	£	
Opening Balance	99,183.00		99,183.00		99,183.00				
RECEIPTS									
Precept	85,000.00		85,000.00		85,000.00		0.00		
Allotments Rents	1,534.89		1,723.00		1,723.00		188.11		
Playing field rent	250.00		0.00		250.00		0.00		
Grants	0.00		769.00		769.00		769.00		
Sundry other receipts	1,214.98		1,651.54		1,651.54		436.56		Includes £1100 contributions to Christmas Tree
Magazine advertising & donations	10,128.00		1,928.30		2,301.32		-7,826.68		Lower income due to move to qtrly publication of Felsted Focus
Total Receipts	98,127.87		91,071.84		91,694.86		-6,433.01		
PAYMENTS									
Salary and Expenses	31,058.26		25,271.27		35,467.54		4,409.28		Expenses - partially offset by lower Stationery costs in Administration line
Street Lighting	4,838.48		4,325.13		4,811.52		-26.96		
Administration	18,251.68		9,821.98		11,383.74		-6,867.94		Lower expenditure due to move to qtrly publication of Felsted Focus
Maintenance, repairs and upkeep	27,892.58		40,393.37		43,265.16		15,372.58		Cost for Copper Beech removal rolled over from 2020-21, pay increase for village attendant after 5+ years plus repairs to Pavilion Roof
Projects	9,354.31		30,412.70		30,412.70		21,058.39		Final Crix Green works rolled over from 2020-21 and new passing place on Jolly Boys Lane North
Sundry	3,817.45		3,972.67		3,972.67		155.22		
Total Payments	95,212.77		114,197.12		129,313.33		34,100.56		
Closing Balance - Income and Expense	102,098.10		76,057.72		61,564.53		-40,533.57		