

## FELSTED PARISH COUNCIL

### Minutes of the 1066th meeting held on 15 May 2019 at 7:00 pm in the URC Hall.

- Present:** Councillors Graham Harvey (Chairman), Andy Bennett, Alec Fox, Richard Freeman, Alan Mackrill, Frances Marshall, John Moore, Peter Rose, Chris Woodhouse. Cllr Penny Learmonth entered during Item 19/98.6.  
3 members of the public were also present plus District Councillor Sandi Merifield and Youth Representative Elliott Smith.
- 19/77 **Election of Chairman**  
It was proposed by Cllr Andy Bennett, seconded by Cllr Frances Marshall and unanimously agreed to appoint Cllr Graham Harvey as Chairman of the Council.
- 19/78 **Election of Vice Chairman**  
It was proposed by Cllr Graham Harvey, seconded by Cllr Alan Mackrill and unanimously agreed to appoint Cllr Frances Marshall as Vice Chairman of the Council.
- 19/79 **Apologies for Absence and Declarations of Interest**  
Apologies had been received from County Councillor Simon Walsh, District Councillor John Evans and Youth Representatives, James Austin and Peter Hipkin. Councillor Penny Learmonth had submitted apologies for unavoidably missing the early part of the meeting. There were no Declarations of Interest.
- 19/80 **Public Forum**  
No matters were raised by the public.
- 19/81 **Minutes of Meeting 1065 held on 3 April 2019**  
The Minutes were approved and were signed by the Chairman.
- 19/82 **Minutes of the Planning Committee meeting on 9 April 2019**  
The Planning Committee minutes were noted and would be formally approved at the next meeting of the Committee.
- 19/83 **Matters arising from the April Council meeting**  
**83.1 Woodleys Car Park remedial resurfacing (Item 19/63.7)** – Members noted that quotes were awaited from two further contractors.  
**83.2 Training for Asst Clerk (Item 19/63.8)** – The Asst Clerk reported that the training course, on the Preparation of Agenda and Minutes on 9 May, was very informative and useful.  
**83.3 Molehill Green Road parking problems (Item 19/67.1)** – The Clerk had been informed that Stacey Lewis had now left the company but his replacement, Keleigh Lane, would continue to take this matter forward and would provide the Council with an update for the July meeting.  
**83.4 Missing Hollow Road name sign (Item 19/71.1)** – Members were pleased to note that this sign had now been re-erected.  
**83.5 Assets of Community Value (Item 19/73.2)** – Cllr Chris Woodhouse expressed concern at the decision made at the last meeting not to include Linsells shop as an ACV. After some discussion it was agreed to reconsider the matter in 6 months (December 2019 PC meeting) and research ‘how registration as an ACV can affect a business’ in the interim.
- 19/84 **Appointment of Council Representatives, Officers and Committee members**  
The following appointments were proposed by Cllr Graham Harvey, seconded by Cllr John Moore and unanimously agreed:  
**84.1 Council Representatives on external bodies**  
Memorial Hall Committee – Cllr Alan Mackrill  
Botelers Education Trust - Cllrs Graham Harvey, Chris Woodhouse and Peter Rose  
Crix Green Trust - Cllrs Graham Harvey, Chris Woodhouse and Peter Rose  
Felsted United Charities - Cllrs Graham Harvey and Frances Marshall  
Non Council members Gill Rodgers and Bryan Grimshaw  
Essex and Uttlesford Associations of Local Councils - Cllr Andy Bennett

Felsted Neighbourhood Plan Steering Group – Cllr John Moore (Cllr Richard Freeman and Clerk Diane Smith are also members of the NPSG)

#### **84.2 Council Officers**

Youth representative – Cllr Frances Marshall

Passenger Transport Representative – Bryan Grimshaw (non Council)

Emergency Planning Officer – Cllr Graham Harvey

Tree Warden – Vacant

Footpath Wardens – Malcolm Raggett and Nick Pollard (non Council)

Local History Recorder – Jules Wallis (non Council)

The vacancy for a Tree Warden would be advertised in the Parish Magazine, notice boards and on the website.

#### **84.3 Council Committee/ Working Group members**

**Planning Committee** – Cllrs Chris Woodhouse, Graham Harvey, Alan Mackrill, Richard Freeman, Andy Bennett, Penny Learmonth and Alec Fox (7 members).

**Highways Committee** – Cllrs Richard Freeman, Andy Bennett, Peter Rose, Frances Marshall and Alec Fox (5 members)

**Finance Committee** – Cllrs John Moore, Graham Harvey, Peter Rose, Frances Marshall and Alan Mackrill (5 members).

**Health and Safety Working Group** – Cllrs Graham Harvey, Richard Freeman and John Moore

**H R Working Group** – Cllrs Richard Freeman and Frances Marshall. 1 vacant position.

**Website Working Group** – Cllrs Andy Bennett and Richard Freeman.

**Churchyard Working Group** – Cllrs John Moore, Peter Rose and Penny Learmonth

**Greens and Open Spaces Working Group** – Cllrs John Moore and Richard Freeman. 1 vacant position.

**Nature Area Working Group** – Cllrs John Moore, Graham Harvey and Richard Freeman plus 4 non Council members.

**Emergency Planning Working Group** – Cllr Graham Harvey. 1 vacant position.

Chairmen for the respective Committees would be elected at the first meeting of each Committee.

#### 19/85 **Confirmation of Responsible Financial Officer, Internal Auditor and Bank Signatories**

**85.1 Responsible Financial Officer** – It was proposed by Cllr Graham Harvey, seconded by Cllr Richard Freeman and unanimously agreed that Diane Smith should continue in this role.

**85.2 Internal Auditor** – It was proposed by Cllr Graham Harvey, seconded by Cllr Alec Fox and unanimously agreed that Maurice Howard should continue in this role.

**85.3 Bank signatories** – The bank signatories were confirmed as follows:

Barclays Community Account – Cllrs Graham Harvey, Chris Woodhouse and John Moore

Metro Nature Area Account – Cllrs Graham Harvey and Chris Woodhouse. A further signatory would be added to this account.

Members also noted that a deposit account would be opened shortly for part of the Nature Area funds. A transfer of £64,000.00 had recently taken place, between the Metro and Barclays Community account, en route to opening this new Deposit account with National Westminster Bank. Members formally agreed this transfer.

#### 19/86 **Adoption of Code of Conduct, Standing Orders and Financial Regulations**

It was proposed by Cllr Graham Harvey, seconded by Cllr Alan Mackrill and unanimously agreed to adopt the current Code of Conduct, Standing Orders and Financial Regulations.

#### 19/87 **County and District Councillor Reports**

**87.1 County Councillor's Report** – Members noted the May report which included: the donation of 3,000 low energy light bulbs to food banks/charities across Essex, Yoga Unites Festival at Crossing Temple on 8 June, Consultation into concessionary fares on Park and Ride services across Essex, the allocation of primary school places (9/10 children offered their first choice of school) and Essex Trading Standards warning about counterfeit alcohol

**87.2 District Councillor's Report** – District Cllr Sandi Merifield reported that many changes were taking place at UDC with the induction of many new councillors. The first UDC Cabinet meeting would take place on 21 May followed by an ExtraOrdinary meeting on 3 June to consider the Stansted Airport planning application.

Both new District Councillors would do their best to support and represent the communities of Felsted and Stebbing. They hoped to organise regular surgeries in both villages and would provide photographs and contact information for the FPC website along with an introduction to themselves.

19/88 **Correspondence**

Members noted the Correspondence received (see page 8) including the following:

**88.1 UDC Community Project Grant** – Members would consider possible projects and consider this again at the next meeting.

**88.2 Temporary road closures** – Members noted 6 scheduled temporary road closures around Felsted during May and June. Members expressed concern that a) more details should be published on the ECC website to show exact hours and locations of works to enable residents to plan their journeys and b) signage should be collected as soon as works were completed to avoid confusion.

**88.3 ECC Devolution Pilot** – A further briefing was taking place on this scheme, but members re-iterated that they did not wish to join the scheme unless additional funding was offered.

**88.4 VE Day 75<sup>th</sup> Anniversary events** – Members noted this anniversary on 8-10 May 2020 and agreed to consider it further at the next meeting. Cllr Frances Marshall would seek the views of some elderly villagers.

**88.5 ECC Park and Ride Consultation on concessionary fares** – Members noted that the Consultation proposed that Pensioners Bus Passes would no longer be accepted for free travel on the Park and Ride services. Instead pensioners would pay a reduced rate of £1.50 for travel. Members were not in favour of the proposal and they were encouraged to complete the Consultation survey individually.

**88.6 UDC Standards Committee recommendations following Harvey v Ledbury Town Council court case (allegation of bullying against a Councillor)** - The recommendations were noted.

19/89 **Finance**

**89.1 Payments** – The list of payments on page 9 were approved.

**89.2 Receipts** – Members noted that £113 had been received in allotment rents.

**89.3 Setting up Felsted Community Trust** – Holmes and Hills had provided clarification regarding the points raised by the Council and this had been circulated to Members. It was agreed to meet Andrew East from H&H on 5 June at 6.15pm to confirm the terms of the Trust before giving final approval to the document.

**89.4 Review of Insurance Policy prior to renewal** – Cllr Chris Woodhouse agreed to provide rebuild costs for the pavilion for onward transmission to the insurance company. A response on the query regarding Trustees Indemnity was awaited.

19/90 **Highway matters**

**90.1 Road with no name** – UDC had amended their regulations on the naming of roads to enable naming where 66% of residents were in favour instead of the previous 100% requirement. It was now necessary for the PC to submit a new application to UDC detailing the circumstances why the 'Road with no name' should be named. Previously suggested names were discussed and Cllrs Alan Mackrill and Alec Fox agreed to canvass residents for their up to date opinions.

19/91 **Felsted Nature Area**

**91.1 Works update** – The NAWG had met on site at the end of April and had seen the new bollard, the seeded landscaped area and the new hard surface at the access point. The WG suggested that paths should be mown into the grassed areas and that these should be cut monthly (cuttings left in situ) at a cost of £100 plus VAT. The whole site would be cut annually in the autumn at a cost of £590 plus VAT (cuttings removed from site to prevent enriching the soil). This suggestion was formally proposed by Cllr Andy Bennett, seconded by Cllr Frances Marshall and agreed unanimously. The next NAWG would take place on 13 June at 7.30pm in the URC Committee Room. In future Ruth Angrave would attend on behalf of the Essex Wildlife Trust rather than Mark Iley. Fritch Green PC had agreed that notices relating to the Nature Area could be placed in their notice board outside the Community Hall.

**91.2 Incursion** – The Chairman had obtained a quotation to plant sapling trees along the line of the incursion route across the Nature Area but having received the quotation, it was

subsequently agreed to import several lorry loads of soil (at no charge) to block the line of the incursion route rather than plant trees. The soil would be used in future to create an earth bund around the affected area to prevent a recurrence of the incursion. Once the site was secure it was suggested that the concrete block, currently on the roadway past the sewage works, would be moved to the end of the access track off the bend of Station Road. This would replace the concrete filled oil drums. Cllr Graham Harvey would investigate the practicality of this suggestion and it would be considered further at the next meeting.

Members noted that Anglian Water had confirmed their ownership of the former sewage works site and they would be applying to Register the land going forward. They were also in the process of securing and clearing the site. The situation would be monitored by the PC.

19/92 **Felsted Neighbourhood Plan**

Roy Ramm, Chairman of the Felsted NP Group, reported that the NP had finally been submitted to UDC (Regulation 15) on 13 May 2019. UDC would now publish it under Regulation 16 prior to it being examined by an Independent Inspector. The Chairman of the PC had signed the agreed Statement of Common Ground and this had also been submitted to UDC. A copy of the final document, signed by both parties, was awaited. Cllr Richard Freeman had informed the planning appeal inspectors dealing with the Maranello and Clifford Smith Drive sites of the submission of the NP. The NPG had issued a May update on their website to keep villagers informed of progress.

The Chairman congratulated everyone involved with the NPG on reaching this significant milestone.

19/93 **Primary School Art Competition**

Cllr Richard Freeman had spoken to the primary school and they had confirmed that the theme of the competition would be 'Space' to mark the 50<sup>th</sup> anniversary of the first moon landing. Prizes totalling £200 had been agreed but Cllr Graham Harvey would investigate the possibility of sponsorship to cover all/part of this sum.

19/94 **Market Cross**

Cllr John Moore had spoken with the Vicar and they were liaising with Richard Silcock. It was agreed that a meeting of the WG should be organised to ensure that progress was made in time for the 800<sup>th</sup> Anniversary of Holy Cross Church in 2020.

19/95 **Parish Council Election**

**95.1 Submission of forms to UDC** – Members were reminded of the deadline for submission of their completed Election Expenses and Register of Members' Interests forms to UDC. Most Members had handed their completed forms to the Clerk for onward submission to UDC.

**95.2 Declaration of Acceptance of Office forms** – All members present completed their Declaration of Acceptance of Office forms and gave them to the Clerk along with forms confirming their agreement to receive PC documents (Agenda/Minutes etc) by e-mail.

**95.3 Co-Option to fill vacant seat** – Following the election, the Council had one vacant seat. One resident had expressed an interest in filling the vacancy and a second resident had also expressed a potential interest but this was yet to be confirmed. Members would officially co-opt to fill the vacancy at the next PC meeting. The item would be placed close to the start of the Agenda to enable the successful candidate to take part in the June meeting.

19/96 **Chairman's Matters**

**96.1 Fly tipping in Molehill Green Road** – A mattress had been dumped in the gateway near the river. UDC would be asked to remove this fly tipping.

**96.2 County Lines** – Suspicious cars had been seen parked up near The Splash in Molehill Green Road and on hardstanding close to Leez Priory and it was suspected that the occupants might be dealing in drugs. It was agreed that individuals spotting such activity should report it to the Police using 101.

19/97 **Youth Representative Matters**

Members agreed not to set up a Facebook page for the PC. However Cllr Andy Bennett had uploaded some news items to 'Next Door Felsted' and it was agreed that in future website News Items would also be placed onto the 'Next Door' site. Members thanked Elliott Smith for his research into online communications and for his contribution towards 'bringing the PC into

the 21<sup>st</sup> Century’.

19/98

### **Clerk’s Matters**

**98.1 Weekly Police Crime Lists** – The inclusion of the Police Crime Lists on each full council Agenda was reviewed. Because road names were no longer regularly included in the data provided by the Police, exact locations were not identifiable. It was agreed to continue to circulate the Crime Lists to Members but not to include them on future Agenda.

**98.2 Assets of Community Value (ACV)** – The Asst Clerk reported that the ACV applications for The Chequers and The Swan public houses had been submitted to UDC. UDC expected to make a decision on the applications within 8 weeks. Initial work had been undertaken on the URC Hall and Crix Green Mission ACV applications but this had shown that both premises were categorised as places of worship and were not therefore eligible for inclusion in the ACV register. The application for the Felsted Memorial Hall would be pursued.

**98.3 Emergency Plan** – The Asst Clerk had prepared a draft Emergency Plan which she agreed to send to the Councils Emergency Officer, Cllr Graham Harvey. She had contacted representatives from all the halls/schools regarding their potential emergency facilities and the suggested Cascade emergency contact system. She had also spoken to the temporary UDC Emergency Planning Officer to discuss the Felsted plan to date.

**98.4 Purchase of tablets for Councillors to use at PC meetings** – Cllr Alan Mackrill was continuing to trial the Chrome Book. Because the device did not operate on the Windows system it was taking time to adapt to using it and he had concluded that a paper copy of the meeting Agenda was still required. Members were asked whether they wished to change over to using the tablets but taking into consideration the comments from the trial it was agreed to continue using paper copies of all documents. The Clerk would notify UDC of this decision and ask if the £1000 UDC Members Grant received earlier in the year could be retained for alternative computer equipment or whether it would need to be refunded to them. During the course of this discussion it was suggested that, for security reasons, the Clerk and Chairman may want to consider in future using a different signature for published PC documents to their ‘normal one’.

**98.5 Open Morning on 1 June 10-1pm** - The Clerk drew up a rota and Members agreed to attend from either 10 to 11.30am or from 11.30am to 1pm. The Clerk would purchase the refreshments for the event.

**98.6 Playbark** - The Asst Clerk had obtained 4 quotations for the supply of the playbark as follows: Silverton, Braintree £2000+, Woodchip.com £1800, Playdale £1344 and Giffords £1296. JCM Services had quoted £576 (1 day) to transport the playbark from the playing field car park to the play area and spread it under the play equipment. It was proposed by Cllr Alan Mackrill, seconded by Cllr John Moore and unanimously agreed to accept the quotations from Giffords and JCM Services.

19/99

### **Planning matters**

#### **99.1 DECISIONS RECEIVED SINCE PREVIOUS COUNCIL MEETING**

UTT/19/0507/HHF **Tommaur Main Road Willows Green**

Erection of rear and side extensions.

**Permission Granted 15 April 2019**

UTT/17/2397/FUL **Post Office Station Road**

Redistribution of retail and residential accommodation to create 2 no. two bedroom flats with associated works

**Permission Granted 25 April 2019**

UTT/17/2398/LB **Post Office Station Road**

Redistribution of retail and residential accommodation to create 2 no. one bedroom flats.

Associated works including internal partitions, acoustic treatment to floors and ceilings, stair opening boarded over. Central staircase brought back into use, windows adapted as means of escape and as smoke vent, fire detections and separation to walls and floors. Window and door brought back into use.

**Permission Granted 25 April 2019**

UTT/19/0713/HHF **Greenways Station Road Felsted**

Part single storey, part two storey rear extension.

**Permission Granted 7 May 2019**

UTT/19/0511/HHF **Green Acres Stevens Lane Felsted**

Erection of single storey rear extension.

**Permission Granted 8 May 2019**

UTT/18/3013/HHF **Brook Bank House Stebbing Road**

Erection of three storey side extension (two storey plus attic room) and single storey front porch.

**Permission Granted 10 May 2019**

### **99.2 APPEAL LODGED SINCE PREVIOUS COUNCIL MEETING**

19/00043/REF **Land East Of Station Road Little Dunmow**

Outline planning application for the erection of up to 240 dwellings with public open space, landscaping and sustainable drainage system (SuDS) and vehicular access point from Station Road. All matters reserved except for means of access.

### **99.3 APPLICATIONS TO BE CONSIDERED AT THE 21 MAY PLANNING MEETING**

UTT/19/0892/HHF **Holly House Gransmore Green**

Proposed single storey extension and associated alterations.

UTT/19/0865/LB **Old Peaches Main Road Willows Green**

Replacement of roof surfacing of 3 no. outbuildings due to damage

UTT/19/0864/HHF **Old Peaches Main Road Willows Green**

Replacement of roof surfacing of 3 no. outbuildings due to damage

UTT/19/0852/FUL **Land Adj. Lord Riche Hall Felsted School Braintree Road**

Proposed erection of single storey temporary classroom facility

UTT/19/0827/FUL **South of Oaklea House School Road Rayne**

Erection of 2 no. Semi Detached Dwellings.

UTT/19/0770/FUL **Land Adj 15 Evelyn Road Willows Green**

Erection of 1 Detached Dwelling. Amended scheme

UTT/19/0664/HHF **16 Ravens Crescent Felsted**

Demolition of existing single storey side extension. Erection of two storey front and side extension and single storey rear extension.

UTT/18/2960/FUL **Land to the West of Chelmsford Road**

Erection of 23 no. dwellings together with internal roads and open play space

UTT/19/0949/FUL **Riverside Books Ltd Pyes Farm Molehill Green**

Erection of storage building

UTT/19/0801/FUL **Frenches Farm Frenches Green Felsted**

Erection of 1 no. detached dwelling with car parking and landscaping

UTT/19/1058/HHF **Terleys Molehill Green Road Felsted**

Proposed front porch extension including reinstatement of historic doorway

UTT/19/1059/LB **Terleys Molehill Green Road Felsted**

Proposed single storey front porch extension; blocking up existing front door and reinstatement of historic doorway.

UTT/19/1038/FUL **Moorlea Bartholomew Green**

Demolition of existing dwelling and erection of a pair of semi detached dwellings with new vehicular access

UTT/19/0536/LB (Reconsultation) **Felsted School Braintree Road Felsted**

Demolition of former Five Courts building

UTT/19/0535/FUL (Reconsultation) **Felsted School Braintree Road**

Erection of a two-storey teaching block, landscape improvements and alterations to existing access and vehicle parking following the demolition of three temporary portacabin classrooms and the former Fives Courts building.

- 19/100 **Local Plan updates**  
**100.1 Uttlesford** – Members noted that the examination date and hearing sessions had been set. UDC had now agreed that their element of the West of Braintree Garden Community would not go ahead unless the BDC element were also approved.  
**100.2 Braintree** – The NEGC had undertaken a Statement of Community Involvement Consultation and further consultations were likely whilst BDC were continuing to work on their revised LP.  
**100.3 Chelmsford** – The Inspectors decision is awaited.

19/101 **Urgent Matters and items for the next Agenda**

- 101.1 Stansted Airport flightpaths** - Members noted that the change to the flightpaths had now been confirmed and no further action could be taken.  
**101.2 Stansted Airport planning application** - UDC called an ExtraOrdinary Council meeting just before the District Council elections with the intention of approving the Section 106 Agreement associated with this application. However the process was stalled by a legal challenge made by the R4U Group on the Council. A further ExtraOrdinary Council meeting has been called for 3 June to consider a revised Section 106 Agreement which should provide a better deal for the community. Members noted that Stop Stansted Expansion had lodged a High Court challenge to the approval of the planning application.  
**101.3 Bollards to protect the grass triangle at Bannister Green (Burnstie Road/Road with no name junction)** - This would be placed on the Agenda for the next meeting.  
**101.4 Resignation of Ron Chapman** – Members noted that Mr Chapman had submitted his resignation but he, with assistance from his family, would continue to undertake his duties until a replacement could be found. Enquiries were being undertaken to establish if anyone else living locally to the playing field would be willing to take over the work. Members agreed that the remuneration for locking/unlocking the car park and toilets and cleaning the toilets would be increased to £25 per week.  
Members noted that the toilets had been vandalised in early May. The baby changing unit had been pulled off the wall and the toilet roll holders and soap dispensers damaged. Mr Chapman had cleared up after the vandalism but some replacement items of equipment would need to be purchased.  
**101.5 Siting of the Horse Society benches** – These benches had not yet been positioned at the playing field and in Braintree Road near Sunnybrook. The Clerk would ascertain if the Village Attendant was still able to undertake this work.

The meeting closed at 9.39 pm

**Next Planning Committee meeting: Tuesday 21 May in the URC Hall at 7.30 pm**  
**Next Finance Committee meeting: Monday 3 June in the URC Hall at 5.00pm**  
**Next Council meeting: Wednesday 5 June in the URC Hall at 7.00 pm**

..... (Chairman) 5 June 2019

## Correspondence List – May 2019

<p>1. UDC – Community Project Grant</p> <ul style="list-style-type: none"> <li>- Health and Wellbeing grant (up to £5000)</li> <li>- Standards Committee recommendations following Harvey v Ledbury Town Council court case (allegation of bullying against a Councillor)</li> </ul>	<p>Deadline 27 June</p>
<p>2. ECC – Highways Devolution Pilot Briefing – 4 June 2019</p> <ul style="list-style-type: none"> <li>- Temporary closure of FP59 in Felsted/FP10 in Gt Waltham on 10 April for 21 days and then on 1 May for 21 days (unsafe bridge at Felsted Mill)</li> <li>- Temporary Road closure – Braintree Road, Watch House Green, Rayne Road, Frenches Green and Crix Green on 17 June for 12 days for resurfacing</li> <li>- Temporary Road closure – Evelyn Road on 13 May for 1 day (UK Power works)</li> <li>- Temporary Road closure – Station Road on 28 May for 2 nights (patching work)</li> <li>- Temporary Road closure – Bartholomew Green 29 May for 3 days (UK Power)</li> <li>- Temporary Road closure – Braintree Road 25 May for 3 days (UK Power works)</li> <li>- Temporary Road closure - Stevens Lane 14 June for 8 days for resurfacing</li> <li>- Highway Highlights - March and April 2019</li> </ul>	
<p>3. EALC – 75<sup>th</sup> Anniversary of VE Day 8-10 May 2020 – Proposed events</p> <ul style="list-style-type: none"> <li>- Legal Update – April 2019 on Affordable Housing</li> <li>- County Update – April 2019</li> <li>- Funding Bulletin – May 2019</li> </ul>	
<p>4. RCCE – Essex Warbler – April and May 2019</p>	
<p>5. Gridserve – Invitation to a Consultation event in Braintree on 8 May prior to a planning application for an “Electric Forecourt” to the west of A131, Braintree (charging facilities for electric vehicles plus floorspace to serve drivers during the charging period)</p>	
<p>6. BT proposal to remove non viable public payphones in Uttlesford (those classed as unnecessary / not providing a social need). Further info to follow on specific locations of affected payphones.</p>	
<p>7. Essex Police – Nominations invited for Community Safety Hero</p>	
<p>8. Came and Co – Council Matters Spring 2019</p>	
<p>9. CPRE – Countryside Voice – Spring 2019</p>	
<p>10. Farleigh Hospice – Purchased new Hospital Outreach vehicle (HOP) and looking for sites to visit to provide information on Farleigh’s services</p>	
<p>11. Police Community meeting on 21 May at Dunmow Community Hub at 6pm</p>	
<p>12. ECC Park and Ride Consultation – Proposal to stop accepting Pensioners bus passes and charge concessions a flat rate fee of £1.50 to travel.</p>	



## Unpaid List – May 2019

	Date	Num	Memo	Open Balance	Cheque number
<b>A &amp; J Lighting Solutions</b>					
	09/05/2019	32998	Repairing MUGA light	85.14	
Total A & J Lighting Solutions				85.14	102766
<b>Command Pest Control Ltd</b>					
	02/04/2019	790784	Allotment pest control	54.00	
Total Command Pest Control Ltd				54.00	102767
<b>D M B Smith</b>					
	30/04/2019		Clerk's salary - April 2019	1,164.27	
	13/05/2019		Clerk's mileage (£29.70) & expenses (£21.22)	50.92	
Total D M B Smith				1,215.19	102768 (part)
<b>E A L C</b>					
	05/04/2019	11183	Agenda course for Asst Clerk - 9 May 2019	78.00	
Total E A L C				78.00	102769
<b>EON</b>					
	02/04/2019	H1702162BB	Street light electricity	275.36	
	17/04/2019	H17112F001	Electricity for MUGA	41.22	
	17/04/2019	H1023F04BC	Electricity for pavilion	35.39	
	01/05/2019	H171E1393E	Street light electricity	270.94	
Total E.ON				622.91	DD
<b>Felsted Memorial Hall</b>					
	08/05/2019		Hire of hall for Open Morning	30.00	
Total Felsted Memorial Hall				30.00	102770
<b>Heather Read</b>					
	30/04/2019		Asst Clerk's salary - April 2019	366.43	
	13/05/2019		Asst Clerk's mileage (£19.80) & expenses (£4)	23.80	
Total Heather Read				390.23	102771
<b>Keith Schorah</b>					
	10/04/2019	dw eb1104-i0012	Website hosting for 12 months, domain registra	285.00	
Total Keith Schorah				285.00	102772
<b>Leading Edge Graphics Ltd</b>					
	02/05/2019	SI-2874	Speedw atch signs (Q payable DMB Smith)	193.68	
Total Leading Edge Graphics Ltd				193.68	102768 (part)
<b>OfficeTeam Ltd</b>					
	02/04/2019	IP863633	Copier paper	57.62	
Total OfficeTeam Ltd				57.62	102773
<b>R Chapman</b>					
	01/05/2019	75/025	Opening toilets etc £80 / Clearing up after vand	100.00	
Total R Chapman				100.00	102774
<b>S P Barnard</b>					
	02/05/2019		Village Attendant - April 2019	537.50	
Total S P Barnard				537.50	102775
<b>TOTAL</b>				<b>3,649.27</b>	