

FELSTED PARISH COUNCIL
Minutes of the Highways and Road Safety Committee Meeting held on
9 July 2025 at 5:00 pm using the Zoom online platform

Present: Councillors Frances Marshall (Chairman) and Alec Fox. In attendance: Clare Schorah, Assistant Clerk.

H25/14 **ITEM 1. Public Forum**

There were no members of the public present.

H25/15 **ITEM 2. Apologies for absence**

There were apologies for absence from Cllrs John Moore and Richard Freeman. It was noted that the meeting could not take place due to it not being quorate. The Chairman therefore closed the meeting and agreed on the following action items for the Assistant Clerk:

1. **VAS signs** - It has been noticed that Stebbing Parish Council has purchased 2 SIDs so it would be beneficial for the Parish Council to talk about SID and VAS funding and installation at the next joint Parish Council meeting. The Assistant Clerk will ask for it to be put on the agenda.
2. **Quiet Lanes** - Cataloguing the Quiet Lane signs would be a big job for one person to undertake on their own so it would be sensible to do this gradually. The Assistant Clerk will ask for this to be put on the September Full PC meeting so she can ask Councillors to report broken or missing ones (with pictures and location) to her to report on a gradual basis.
3. **Parish Paths Partnership** - The Assistant Clerk will approach the group to suggest doing a website article, Facebook post and add to the next Parish Council update in the Felsted Focus to ask residents to report any problems with footpaths to the group leader who can add them to the list of issues to investigate and fix.
4. **20mph speed limit** - The Community Speed Watch coordinator sent an email with a form to complete trying to gauge support for The Safer Essex Roads Partnership in seeking to explore whether there are communities which would like/are pushing for a 20mph speed limit. They want to understand the level of support across Essex for this approach. The Assistant Clerk will ask for this to be added to the September PC agenda.
5. **Highways Panel**
 - The Assistant Clerk will investigate whether there is an alternative solution to the application for an accessible bus stop on Watch House Green.
 - The Assistant Clerk will investigate current costings for the parking restrictions to be changed in Stebbing Road.
6. **Highways Issues**
 - There are 2 large potholes on Jollyboys Lane which the Assistant Clerk will report
 - There are missing 'Quiet Lane' signs on Stevens Lane which the Assistant Clerk will report. The resident asked for 20mph signs on Stevens Lane as well which will be unlikely due to the situation with the Highways Panel.
 - The VAS pole in Willows Green has been damaged in a car accident and the Assistant Clerk will report this.

[The Assistant Clerk circulated this report to the members of the Highways Committee as an update.](#)