



# FELSTED PARISH COUNCIL

20 July 2021

**FINANCE**

## FINANCE COMMITTEE MEETING

to be held online at 5:00pm on Wednesday 28 July 2021

### AGENDA

1. Apologies for Absence and Declarations of Interest
2. Approval of Minutes of the meeting held on 25 May 2021
3. Matters arising from the previous Minutes (not covered elsewhere on this Agenda)
4. Bank Reconciliation and PAYE Records
5. Accounts for Approval and Payment / Receipts
6. Consideration of options for Allotment Fencing
7. Approval of Schedule of Donations
8. Consideration of appointment of Internal Auditor
9. Internet Banking update
10. Update on accounts query from Parishioner
11. Consideration of publication of annual budget
12. Land value survey update
13. Review of Accounts for the current year to date
14. Review of conduct of future finance committee meetings
15. Any urgent matters and proposals for future agenda items

**Next Finance Committee Meeting: Wednesday 13 October 2021 at 5.00pm**

A handwritten signature in black ink, appearing to be 'D Plunkett', written over a horizontal line.

**D Plunkett**  
RFO to the Council  
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07876 354456

Parish Office: URC Hall, Stebbing Road  
*Currently Closed due to Covid-19*

[www.felsted-pc.gov.uk](http://www.felsted-pc.gov.uk)

Residents who wish to attend the on-line Finance Committee meeting are requested to email the RFO on [rfo.felstedpc@gmail.com](mailto:rfo.felstedpc@gmail.com) before 5pm on Monday 26th July. An online link will then be emailed to you.