

Felsted Neighbourhood Plan Review Group
Thursday 23rd January 2025, 5.45pm. URC Hall
Minutes (Meeting 13)

Present:

Roy RAMM (RR) Chairman, Richard FREEMAN (RF), Nick ARMON-JONES (NAJ), John MOORE (JM), Brian POPE (BP), Kevin FARROW (KF), David COHEN(DC).

1. Apologies:

Hywel Jones (HJ), Roy MITCHELL (RM), Mary-Ann DUNN (MA), Mike MASTER (MM), David ANDREWS (DA).

2. Declaration of Interest:

None

3. Minutes of last meeting (Meeting 12):

Approved.

4. Matters arising, (not on Agenda):

None.

5. Site Selection:

Site 1: Both the Land Agent and UDC planning representative have approved the draft Policy which includes building 6 Social Houses.

Land Agent will put forward the Outline Planning Permission for the Houses and prepare a site plan for our next meeting.

Site 2: Both the Land Agent and UDC planning representative have approved the draft Policy.

Land Agent will put forward Outline Planning Permission for the Houses, and include the potential site for a relocated Shop with car park for the future .

6. Community Land Trust:

RR reported that a group of independent residents will need to be appointed to the Trust. They will oversee the new Health Centre, the proposed Social Houses on Site 1 and the Burial Ground (which has been transferred from URC).

7. Designated Green Spaces:

BP reported the Sub-Group had met and produced a draft list of “Spaces” which could be allocated and presented it to the RG for consideration. RR proposed that the landowners of “spaces” which were privately owned should be contacted for their approval and said he would introduce BP to the owner of some land in Causeway End.

8. Revised text:

RR had circulated RG of his revisions for the updated FNP Document which included the TWO new sites. It was agreed that the details of the original TWO sites should still be included since they will still be work in progress by the time the revised Document is published later this year. He invited members to email any suggested amendments they believed necessary.

9. UDC Support- Demetria MacDonald:

She recommends a “Strategic Environmental Assessment” (SEA) on Site 1, because of the number of houses; it is expected to be at UDC expense.

10. Traffic Survey:

Nothing to report.

11. Reg 14 Consultation:

Since we are now in a position to advance our programme to “Regulation 14” of the Felsted Neighbourhood Plan, **Consultation**, the RG discussed the process and agreed:

Dates: Friday evening 28th February and Saturday morning 1st March 2025.

Venue: Felsted Memorial Hall.

Process: Repeat the success of the first constitution last year with a “Walk-In” event with display boards and RG Members present to explain and answer questions.

Notice: Distribute a leaflet to every Felsted Household inviting residents to attend or send comments via the Parish Clerk.

ACTION: RR to enquire availability of venue and produce a draft letter/ invitation. NAJ to obtain printing quotation and investigate method of distribution.

Date of Next Meeting: Wednesday 12th February 2025

Meeting ended 18.55