

Felsted Neighbourhood Plan Review Group

Thursday 22nd August 2024, 5:45 pm. URC Hall

Minutes (Meeting 8)

Present:

Roy RAMM (RR CHAIRMAN), Richard FREEMAN(RF), Brian POPE(BP), David COHEN(DC), Mike MASTER(MM), Hywel JONES (HJ), David ANDREWS (DA), Roy MITCHELL(RM).

1. Apologies for Absence:

Nick ARMON-JONES, Mary-Ann DUNN, Kevin FARROW, John MOORE

2. Declaration of Interest:

None

3. Minutes of Last Meeting:

Dated 27th June 2024 (Meeting 7) approved.

4. Matters Arising (not on Agenda):

None

5. Site Selection:

RR reported on correspondence and discussions with the owners or their agents regarding the 3 sites referred to at the last meeting.

Of the three sites, one will not be available for development until 2034 which has the potential for 14 homes and is consistent with the Review Group's objective of seeking a phased development plan. As regards the site that supports the development, if needed for a new village shop and post office in an acceptable location, it has the potential for 12 -14 homes. Correspondence is due by 1 September from the agent for the third site which has the capacity to meet the additional development imposed on the parish by UDC, where the initial indicative number of homes is 40 plus 8 for social housing.

It was noted that the revised target of homes set by UDC is 104 and that, following advice, the Group was unable to include any "windfall" homes in the new Neighbourhood Plan that became available before April 2024.

6. Text of revised Plan:

RR reported that UDC had helpfully identified a parish that had successfully prepared an updated Neighbourhood Plan which had been approved by the relevant authorities. It was agreed that this document would be used as a template from updating the Felsted Plan. RM volunteered to provide the updated demographic data for the new Plan.

RR and RF are to have a meeting with RCCE within the next 14 days to obtain guidance on how to prepare an updated Plan and identify Housing Associations who are interested in acquiring a small number of units on the sites that are finally identified.

7. **UDC Local Plan update:**

It was noted that the Plan was approved by full council on 30 July 2024 and the next stages of the process were now in progress.

8. **Traffic Survey:**

RF reported that his contact at Essex CC Highways had told him that they were collating the data from the Traffic Survey and their report will follow.

9. **Treasurer's Report:**

BP confirmed a second grant of £9,200 had been secured to cover further consultation charges, a Town Meeting and final publication of the Revised FNP Report.

10. **Any Other Business:**

None.

11. **Date of Next Meeting:**

Thursday 19th September 2024 at UDC 17.45 hours.