



# FELSTED PARISH COUNCIL

29 April 2021

The next meeting of the Council will be held online on Wednesday 5 May 2021, scheduled to start promptly at 6.30 pm.

## A G E N D A

1. Election of Chairman and signing of Declaration of Acceptance of Office
2. Election of Vice Chairman
3. Apologies for Absence
4. Declarations of Interest
5. OPEN FORUM (MAXIMUM 15 MINUTES) WHEN MEMBERS OF THE PUBLIC MAY DISCUSS MATTERS BRIEFLY WITH THE COUNCIL.
6. Approval of the Minutes of Meeting number 1088 held on 31 March 2021
7. Receive and note contents of the Planning Committee Meeting held on 26 April 2021.
8. Co-Option to Fill Councillor Vacancy
9. Matters arising from the 31 March PC meeting (not covered separately on the Agenda)
10. Appointment of: - Council Representatives on external bodies - Council Committee Members  
- Responsible Financial Officer and Internal Auditor - Trustee to Felsted United Charities
11. Adoption of Code of Conduct, Standing Orders, Financial Regulations and General Power of Competence
12. County and District Councillor's reports
13. Correspondence
14. Finance - Accounts for approval/payment - Receipts - Renewal of Insurance Policy (due 1 June 2021)  
- Consideration of Internal Audit Report for 20-21 -Approval of 20-21 Audit Annual Governance Statement  
- Approval of the 20-21 Audit Accounting Statements and Audit Return
15. Consider Proposed Diversion of Footpath 99
16. Possible Return to Face to Face Meetings / Consideration of Future August Meetings
17. Consider Report from Triennial Tree Safety Survey including Copper Beech
18. Consider Quotes re Playbark/Renovation
19. Consider Quote re Bank Clearance FP80
20. Parish Footpath Map / Parish Signage
21. Bury Farm Section 106 Agreement
22. The Queen's Platinum Jubilee
23. Chairman's Matters
24. Clerk's Matters - Defibrillator/Book Box Willows Green – Notice Board at WHG – Training Update  
- Allotments Unauthorised Trees – Consider Free Plot for Allotment Chairman  
- Woodley's Car Park – Churchyard Wall Planning Application
25. Planning - New Applications and Decisions - UDC Local Plan
26. Any urgent matters and proposals for future agenda items

Annual Parish Assembly:	Friday	7 May 21	online at 7.00 pm
Next Planning Committee Meeting:	Tuesday	18 May 21	online at 6.00 pm
Next Council Meeting:	Wednesday	2 June 21	online at 6.30 pm

*H J Read*

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