



FELSTED PARISH COUNCIL

23 April 2024

The next meeting of the Council will be held on Wednesday 1 May 2024 at the U.R.C. Hall scheduled to start promptly at 6.30 pm.

A G E N D A

1. Election of Chairman and signing of Declaration of Acceptance of Office
2. Election of Vice Chairman
3. Apologies for Absence
4. Declarations of Interest
5. OPEN FORUM (MAXIMUM 15 MINUTES) WHEN MEMBERS OF THE PUBLIC MAY DISCUSS MATTERS BRIEFLY WITH THE COUNCIL.
6. Approval of the Minutes of Meeting number 1121 held on 3 April 2024
7. Receive and note contents of the Planning Committee Meeting held on 23rd April 2024
8. Matters arising from the 3 April PC meeting (not covered separately on the Agenda)
9. Councillor Vacancy
10. Appointment of: - Responsible Financial Officer - Council Representatives on external bodies
- Council Committee Members including New Nature Area Steering Group
11. Adoption of Terms of Reference for Committees
12. Adoption of Code of Conduct, Standing Orders and Financial Regulations
13. County and District Councillor's reports
14. Correspondence
15. Finance - Accounts for approval/payment - Receipts - Extension of Insurance from 1st to 14th June
- Approval of use of electronic payments and direct debits
- Appoint Internal Auditor for 2024-25 Financial Year - Nature Area Banking Restrictions Review
16. Allotments - Community Payback Team - Creation of New Plots - Condition of Plot
17. D Day Commemoration - Lighting of the Beacon
18. Royal British Legion – Request to use Outdoor Space / Outdoor Food Vendors Update
19. Biodiversity Working Group Update
20. Nature Area Update
21. Bury Farm Station Road Development
22. Felsted Community Trust
23. Neighbourhood Plan Review / Update
24. Archives Open Day
25. Chairman's Matters
26. Clerk's Matters
27. Planning - New Applications and Decisions
28. Any urgent matters and proposals for future agenda items

Next Finance Committee Meeting: Wednesday 8th May in the URC Hall at 5pm

Next Planning Committee Meeting: Tuesday 21st May online at 6pm

Next Council Meeting: Wednesday 5th June in the Crix Green Mission Hall at 6.30pm

H J Read

H J Read Clerk to the Council

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